

# Horton Parish Council Meeting

## Tuesday 18<sup>th</sup> SEPTEMBER 2018

### Minutes

#### Information regarding the Minerals and Waste plan (before the PC meeting)

Cllr Crame explained the objectives of the Mineral and Waste plan (M&W plan) and that this did not constitute a planning application. HPC plans to comment on the M&W Plan and separately on any planning applications received. The gravel extraction and subsequent infilling cannot be prevented but the Parish Council wants to ensure that the effects of pollution, traffic, and hours of disruption are minimised and the infill materials are acceptable. A number of sites are referenced in the M&W plan, please see appendix for their names and locations. 4 of the 8 sites are in Horton. There are fears that all 4 sites (barring the north east section of Poyle Quarry extension) may see Foundry Lane as a natural access road. It is hoped that given the width of the road, the fact that there is already a recycling plant at the end of the road, and that it is very near to at least two buildings of historic importance this will not be considered. All 4 sites will have an effect on Horton village and HPC aims to minimise this effect by responding and objecting. Ideally all sites will be returned to arable land. A bridge from the north end of Arthur Jacob's Nature reserve over the Colne Brook to between the two lakes was a condition of gravel extraction planning in 1992 (see minutes 12/11/2017 item #04J) but has still not been completed

Poyle Quarry (*Current use: Arable fields Proposal: Phased extraction of approximately 800,000 tonnes of sand and gravel with no processing on site Area: 21.8 ha Restoration: Agriculture and nature conservation interests at original ground levels.*)(Summerleaze) has submitted a planning application. HPC has requested that transport hours are restricted to the same as the plant working hours to stop lorries stacking on the roads early in the mornings. It is hoped that RBWM will limit stacking to the long access road from Poyle Road to (a) keep vehicles from blocking Poyle Road, and (b) ensure they only leave from the east of the site not the west, additionally that all vehicles arrive and depart via the M25 J14 rather than on local roads. HPC to ask RBWM if the village can be made access only like Colnbrook is (proposed Cllr Crame, seconded Cllr Coogan). At a recent meeting Cllr Lenton felt there were no historical problems with transport but local residents advise that lorries arrive at Horton Brook Quarry well before opening times. There is a problem in that whilst Horton is in RBWM, both Colnbrook and Poyle are in Slough Borough and communication is sometimes an issue.

Councillors understand that the bridle path between PQ and BHQ has not been maintained.

Horton Brook Quarry (*Current use: Existing operational sand and gravel quarry. Proposal: Inert recycling. Area: 55 ha Potential Waste Activities: Open area or enclosed activities (small or large scale)*) The infill plans suggest inert recycling – builders rubble, not household waste. Problems with dust and dirt.

Berkyn Manor (*Current use: Working farm estate with some industrial use Proposal: Green waste and/ or energy recovery Area: 2.7ha Potential Waste Activities: Open area or enclosed activities (small or large scale)*) Proposal states that this would be for green waste/energy recovery use (i.e. anaerobic digestion). The site would be adjacent to existing (Tanner's) waste site. Green waste is defined in the M&W plan as "compostable garden waste. Anaerobic Digestion is described as 'a biological process making it possible to degrade organic matter by producing biogas which is

JC

		a renewable energy source and a sludge, used as a fertiliser'. There is no mention in the proposals that this would be only for Berkyn Manor Farm use as implied by a trustee of the Rayner Family in correspondence to the clerk.  Cllr Crame to respond in line with the discussions. Proposed Cllr Crams seconded Cllr Bovingdon	
<b>#0 1</b>	<b>Present, and apologies and declaration of interest</b>		
		<b>Present:</b> Cllrs Bovingdon, Crame, Coogan and SinclairHill together with the clerk, Benta Hickley, and two members of the public. <b>Apologies:</b> Cllrs Rayner, Patel and Cole. <b>Questions from the public</b> – only in relation to the Mineral and Waste plan and were answered during the discussion.	
<b>#0 2</b>	<b>Statutory items:</b>		
	A	<b>Recording Requests received:</b> None, so recording was not permitted	
	B	<b>Minutes of previous meeting for approval:</b> <b>July 2018 full council meeting:</b> Cllr Cole has asked that <b>item #06/26</b> be amended to read flagstaff rather than flagpole. This has been changed on the official minutes. Minutes proposed Cllr Bovingdon, seconded Cllr Coogan. <b>August 2018 Planning meeting:</b> Proposed Cllr Crame, seconded Cllr Coogan. Both sets of minutes were signed as a true record	
<b>#0 3</b>	<b>Matters arising from previous meetings of the Parish Council (unless due to be covered later):</b>		
	A	<b>Parking on Village Green:</b> Cllr McAuley not present, item postponed to next meeting	
	B	<b>Parking on grass verge outside Champney Playing Fields and vandalism:</b> Garden Designs have quoted £3735 plus VAT to create 3 planted sections appx 6mx2m edged using 150mmx50mm wooden boards, with fencing between to prevent parking. Cllrs asked if this could be re-quoted at a lower cost, and whether stone could be used for the borders instead of wood. Garden Design quoted £840 to crown lift / fell trees on Champney field. Proposed Cllr Crame, seconded Cllr Bovingdon There was a suggestion that there may be someone living in a blue van along that verge. Clerk to check with this is legal	BH BH BH
	C	<b>Any other matters arising from the previous minutes :</b> none	
<b>#0 4</b>	<b>Planning applications and Highways:</b>		
	A	<b>Planning Enforcement Complaints:</b>	
		<b>i</b> <b>The Hermitage:</b> sent to Planning enforcement 16/7/18 – Cllr Crame to chase	JC
		<b>ii</b> <b>Whites Manor</b> (garage conversion) – Clerk has chased	BH
	B	<b>Planning Applications received:</b>	
		<b>i</b> <b>18/01638 165 Coppermill:</b> single story rear extension. Permitted development, HPC is advised but not invited to comment	
	C	<b>Other Planning issues, decisions and appeals</b>	
		<b>i</b> <b>Planning Briefing RBWM</b> – report from Cllr Crame. Parishes can register to be advised of planning application in their parish. Clerk to check HPC has registered. Planning applications are considered firstly against the Development Plan and then against the Borough Plan. If the application complies with DP and BP there is no reason for it to be refused.	BH
		<b>ii</b> <b>17/03426 Summerleaze Appeal</b> (inc Poyle Road & bus gate) See notes of M&W Plan	

	iii	<b>Traveller Call for Sites.</b> HPC is opposed to any more sites in Horton, as are traveller representatives. Cllr Crame will soon be meeting with Terry Doe and Denny Loveridge from the GRT community to get a proper dialogue between the Parish Council and the travellers.	
	iv	<b>18/01500 121 Coppermill Road.</b> Decision (granted)	
	v	<b>18/01646 Lucky for some.</b> Decision (granted)	
	vi	<b>18/01402 Horton Garage.</b> Withdrawn	
	vii	<b>18/01462 195 Coppermill.</b> Decision (refused)	
		<b>Any other planning items received after agenda is published and before the meeting:</b> none	
#0 5		<b>Chairman's Communications :</b>	
	A	<b>Invitation to Sunningdale Parish Council's Battle's Over event:</b> Cllr Bovingdon is unable to attend but suggested that the invitation be passed on to Carolyn Wheeler at St Michael's church	
	B	<b>Ward Councillors:</b> Neither Ward Councillor attended so no report. Cllr Crame explained that the DH&W Conservative party had met to choose their three candidates for the next ward elections (May 2019), Cllr John Lendon had not been put forward as a candidate. Cllr Margaret Lenton and Cllr Colin Rayner were both proposed but sadly neither were selected; instead 3 candidates from Datchet are to stand on behalf of the Conservative party. <b>Cllr Crame explained that this doesn't mean we can't have representation for Horton and/or Wraysbury. Any candidate can stand as an independent or from another political party. The meeting were unable to suggest a suitable candidate, so far.</b>	
	C	<b>Any communications received after the agenda has been published:</b> none	
#0 6		<b>To receive reports from Borough Councillors, Parish Councillors or Clerk (including):</b>	
	A	<b>Neighbourhood Plan and Borough Plan:</b> <b>NP:</b> Cllr Crame advised that the RBWM had considered that an SEA was required but consultants were employed and provided 2 independent screenings finding that they did not think this was the case. It would appear the RBWM head of planning has now accepted this and that the NP will hopefully soon be submitted. <b>BP:</b> There has been communication between RBWM head of planning and the inspector regarding items that the Inspector considers to be missing from the report. Changes have been made (in line with RRAG's comments) and this is now awaiting the final decision.	
	B	<b>Pickins Piece:</b> Cllr Crame to chase RBWM	JC
	C	<b>NAG Report:</b> <ul style="list-style-type: none"> <li>• Finances (query re about £4000 food station &amp; NAG funding – HPC Clerk to investigate – ask Sandra Chalfont and PCSO Les). Cllr Bovingdon had offered the late clerk's NAG papers to the group when she died but these were not required.</li> <li>• Meetings (next meeting moved to 25<sup>th</sup> Sept in Datchet)</li> <li>• Speeding (ongoing discussions re purchase of speed detection device)</li> <li>• Burglaries: May x 10, June x 0, July x 4 Only two were in Horton</li> <li>• Cllr J Lenton to be shown where drug dealing takes place in Datchet</li> <li>• Fly tipping – still an issue</li> <li>• Phone scams are an issue and the elderly are being taken advantage of</li> <li>• New DH&amp;W Neighbourhood Officer is PC James Large, 07807 037032 James.Large@ThamesValley.pnn.police.uk</li> </ul>	BH
	D	<b>Phone Box &amp; Defibrillator:</b> update. BT advise that the existing phone box is offered for sale in its existing location – they are not easy to move and are prone to damage. Clerk has advised them we will not be proceeding. A refurbished phone box delivered to prepared base appx £4145 +VAT (Unicorn restorations). Jayflex have offered £2500 and Mitchellson have donated	

		£200 (both as part of their Corporate Social Responsibility, not as a reward or bribe). Cappagh have offered to buy a Defibrillator for the village, and have indicated they may be able to help with the shortfall of £1445 instead of the public benches they had previously offered. Stuart at Liquid Leisure has offered a 'coffee and cake' training session for all residents who would like to learn how to operate one (no charge). The question of vandalism was raised but as other villages and towns have defibs in public places they are presumably fairly resistant to vandalism.	
E		<b>Heathrow:</b> No update. Clerk reported that she had been to the Grundon's Waste Management plant as part of the heritage open day's scheme and they advised that their £300m Colnbrook plant would have to be replaced and fully commissioned before the current site could be pulled down as part of Heathrow's plans.	
F		<b>Councillors' reports of HPC policies &amp; procedures</b> (Cllrs reminded 7/7/18)	
	i	<b>Privacy Policy:</b> Proposed Cllr Crame seconded Cllr Bovingdon	
	ii	<b>Equality &amp; Diversity:</b> Proposed Cllr Crame seconded Cllr Bovingdon	
G		<b>Ward Councillors' report:</b> Ward Cllrs unable to attend – postponed to next meeting. Cllr Rayner has put in a capital bid for CCTV for Horton village, to buy 3acres of land in Horton for a municipal graveyard, improved and new lighting on Wraysbury railway bridge and for new street lighting (Victorian style) in Horton Village. Quote from AA Lighting (via RBWM) £5037.91. Cllrs agreed that if this was not funded by RBWM, HPC would fund it. Proposed Cllr Crame, seconded Cllr Coogan	
H		<b>Clerk's report (Misc items)</b> Councillors were given a copy of this report. Bolded/highlighted items were discussed and if applicable discussion notes have been added	
	1	<b>Cllr Colin Rayner</b>	<b>Cllr Rayner has regrettably not been selected to represent the new ward of Datchet Horton and Wraysbury from May 2019. We thank him for all he has done (and will do until next May) and hope that we will get as good service from our new ward councillors.</b>
	2	<b>Christmas Lights</b>	<b>We have booked the Christmas tree lights event for Thursday 6th December at 6pm. Any assistance much appreciated. Cllr Bovingdon will coordinate refreshments</b>
	3	Colne Valley Park Annual Forum	Cllrs have been invited to attend this event on 28th September from 4pm. Please me the clerk know if you wish to attend
	4	CCTV (Champney Hall)	The Surveillance Camera Commissioner has issued a letter regarding the operation of surveillance cameras with regard to Protection of Freedoms act 2012 and disclosure. At present there is no public CCTV in the village. Champney Hall Management Committee are looking into providing some but will use an authorised provider who will be responsible for the legal aspects. A copy is available on request. CR has submitted Capital bid
	5	D of I and C of C forms pls	DPI: Mark, Colin, Jillian CoC: Eileen and Mark
	6	GDPR	Based on information received from the Webmaster I believe this is all compliant
	7	HPC Website	Report available from Clerk
	8	Kingsmead Plant	Complaint made by resident regarding reversing beeps again. I have followed up, awaiting answer
	9	<b>Lights on Wraysbury station</b>	<b>Wraysbury Street Watch chased 4th August, HPC chased on 11th August, WPC chased 4th September. Charles Gaudoin at RBWM advised a design has been completed and the scheme has been submitted for the capital bid process</b>
	10	Memorial Green planters	Glyn Larcombe to arrange for plaques showing PC's appreciation of Mrs Marlow's works
	11	<b>Parish Meeting with RBWM</b>	<b>Booked for 2nd October, 6:30pm in Champney Hall. Councillors please advise Clerk of any matters you would like to be discussed, or if you would like to attend</b>

	1 2	Parks and Open spaces	RBWM are developing an interactive map so residents can see where their nearest open space is. I have registered Champney Playing Fields on the map		
	1 3	Procedure for access to information	Clerk is working on this		
	1 4	<b>Queen Mother Reservoir (shrubs and trees)</b>	<b>Thames Water: Trees and shrubs along east boundary being cut back this month. They have also cut the section by Welley roundabout although this is not their responsibility. Liquid Leisure (Stuart 07968847911) happy to be contacted when shrubs need cutting back</b>		
	1 5	RBWM	Staff changes: Alison Alexander, Managing Director, leaves on 31 May 2019.		
	1 6	Record Retention	Schedule received from BALC. Clerk is working on it		
	1 7	Skip & Swap	Suggestion from resident: The idea was that a skip be ordered and delivered to Champney Hall carpark one Saturday morning. Residents can use it to get rid of unwanted items – but initially leaving stuff next to the skip in case it can be used by other residents. The skip would need to be manned to prevent non-residents taking advantage. Clerk to get skip quotes		
	1 8	Village green lamps	Charlie Gaudoin (RBWM) has been asked to quote. Chased 9/9/18. CR has submitted Capital bid		
	1 9	Zurich Insurance	Zurich have confirmed that they will contact us two weeks before the next play equipment inspection so either Cllr McAuley or Clerk can attend		
	I	<b>Flood Warden's report:</b> Flood warden has been in contact with the EA who feel that the extra sediment in the Colne is a natural result of the river being over wide. He has contacted Francis Batt of the local paper to get something in the paper			
	J	<b>Municipal (additional) Grave Yard update:</b> Representatives from HPC met with representatives from St Michael's. The church feels there is a need for an additional cemetery but that this should be a municipal graveyard, not owned or operated by the church. Access would be permitted through the existing graveyard. The PC supports the idea even though the borough fees are nearly 10 times the church fees for burials. Cllr Rayner has put a capital bid to RBWM for funding. It was suggested that the GRT community may want to contribute to the cost and have part of the site as an allocated traveller burial site. This option to be revisited when and if RBWM actions the proposal			
	K	<b>Number 10 Bus route update:</b> There have been a number of meetings regarding this – Cllrs believe that this route favours Wraysbury and people travelling to terminal 5 rather than Horton residents.			
	L	<b>Any communications received after the agenda has been published:</b> Cllr Grey Forwarded an email to the clerk regarding the proposed <a href="#">Windsor Link Railway</a> . The writer was supporting the proposal to firstly join the current Waterloo to Windsor and Eton Riverside station to the Windsor to Slough line (closing the central station and running the current Waterloo line through a tunnel under Alexandra gardens, and over the river to connect to Slough and onwards to London and towards Reading. He also felt that stage 2 would be of particular benefit to Datchet residents as this would create a spur at Wraysbury Station running along the west side of Coppermill Road, skirting the Wraysbury Reservoir then joining the Paddington line at West Drayton via Heathrow.			
#0 7	<b>Other Communications or Consultations:</b>				
	A	<b>RBWM Residents Action Group:</b>			
	B	<b>CCTV:</b> Champney Hall – Cllr Rayner has submitted a Capital Bid to fund this, and Champney Hall Management Committee are arranging for quotes			
	C	<b>Any communications received after the agenda has been published:</b> Remembrance Day – the			

		Clerk has submitted the road closure application and Cllr Bovington will arrange for refreshments after the service				
<b>#08</b>		<b>Financial</b>				
	A	<b>Payment of invoices:</b> to receive for approval a list of invoices received				
		<b>Date Issued</b>	<b>Payee</b>	<b>Invoice / Ref</b>	<b>Cheque number</b>	<b>Value</b>
		18/9/18	Garden Designs	2652	300361	£483.00
		18/9/18	JRB Enterprises (dog bag dispenser)	18655	300362	£115.68
		18/9/18	B & B Hickley	To 13/08/18	30063	£637.32
		18/9/18	HMRC (re B&BH)	To 13/08/18	300364	£159.60
		18/9/18	VOID		300365	VOID
		18/9/18	B & B Hickley	To 13/09/18	300366	£637.72
		18/9/18	HMRC (re B&BH)	To 13/09/18	300367	£159.20
		18/9/18	Garden Designs	2685	300368	£255.00
	B	<b>Any receipts:</b> to advise the Councillors of any receipts over and above the precept and the compensating grant: £200 phone box/defib donation from Mitchellson has been paid in				
	C	<b>Audit Update:</b> Clerk reports that she has chased the external auditor as the statutory deadline for their comments is 30 <sup>th</sup> September and she has heard nothing since 28 <sup>th</sup> June. They have advised that their closure email should be generated before the deadline.				
	D	<b>Quarter 1 accounts:</b> Cllr Cole was unable to attend so this has been postponed until the next meeting				
	E	<b>Any other Finance items received after the agenda has been published:</b> The clerk will inform the Councillors but no discussion or vote will take place until the next meeting				
<b>#09</b>		<b>Questions from the public:</b> None				
<b>#10</b>		<b>Dates of future meetings:</b> 2018 & 2019, Third Tuesday of each month				
		Tuesday 16 <sup>th</sup> October 2018				
		Tuesday 20 <sup>th</sup> November 2018				
		<b>No meeting scheduled for December 2018</b>				
		Tuesday 15 <sup>th</sup> January 2019				

## END OF MINUTES

The meeting finished at 9:11pm

All votes were unanimous unless specified.

**\*\* Draft Minutes – not for distribution outside Horton Parish Council until signed by the Chair \*\***

Minutes prepared by Clerk to the Council.

Mrs Benta Hickley, 4B Bells Lane, Horton, SL3 9PW

Note: Personal callers by appointment only.

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