

# Horton Parish Council

## Tuesday 20<sup>th</sup> November 2018

### MINUTES

#01		<b>Present, and apologies and declaration of interest</b>		
		Present: Cllrs Bovingdon, Crame, Coogan, SinclairHill and Rayner Apologies: Cllrs Patel and McAuley Members of public: Mr S Inger and Mr D Parker		
#02		<b>Statutory items:</b>		
	A	<b>Recording Requests received:</b> None, so recording was not permitted		
	B	<b>Minutes of previous meeting for approval:</b> Proposed Cllr Bovingdon, seconded Cllr SinclairHill. Minutes were signed as a true record		
#03		<b>Matters arising from previous meetings of the Parish Council (unless due to be covered later):</b>		
	A	<b>Parking on Village Green:</b> See item 6G		
	B	<b>Parking on grass verge outside Champney Playing Fields and vandalism:</b> The clerk has put notices on the vehicles but some have not moved and are preventing Garden Design from working on the trees at the east end of the verge. A number of the vehicles show on <a href="https://vehicleenquiry.service.gov.uk">https://vehicleenquiry.service.gov.uk</a> as not having tax and/or MOT. Clerk has been reporting these to local PSCO. Clerk to cc Sgt Rachel Jinks too. Also see item 6G		BH
	C	<b>Any other matters arising from the previous minutes :</b>		
#04		<b>Planning applications and Highways:</b>		Reply to Planning by
	A	<b>Planning Enforcement Complaints:</b>		
		i	<b>The Hermitage:</b> sent to Planning enforcement 16/7/18 – clerk to chase	BH
		ii	<b>18/02435 Whites Manor</b> (garage conversion) – clerk to chase	BH
		iii	<b>8 Coppermill Road</b> – clerk to chase	BH
	B	<b>Planning Applications received:</b>		
		i	<b>18/03010: 195 Coppermill Road</b> (single story front and rear extensions). The Parish Councillors discussed the application and looked at the plans and comments from neighbours. The Councillors were in agreement with the neighbours at number 197 that the proposed windows would overlook the front garden of 197 giving them no privacy. The Councillor's conclusion (proposed Cllr Crame, seconded Cllr Bovingdon) was to strongly oppose and categorically refuse the plans on the basis that the windows were totally unreasonable and overlooked the neighbours. Also there has been no explanation as to how the windows would be created (or subsequently cleaned and maintained) without access to 197, so the Councillors also objected to the windows on the basis that no provision had been made regarding arrangements for building or maintenance.	19/11 (late submission requested)  BH
		ii	<b>18/03011:</b> Trevescan Stanwell Road (single story rear extension). The Parish Councillors discussed this application and looked at the plans. The extension will replace an existing conservatory and patio. The extension looks to be in excess of 80% of the original dwelling. Councillors voted unanimously to object on the grounds of excessive size, and of overdevelopment. (proposed Cllr Crame, seconded Cllr SinclairHill)	BH
	C	<b>Other Planning issues, decisions and appeals</b>		
		i	<b>Westerley</b> – appeal decision	
		ii	<b>18/02435:</b> Whites Manor (certificate of lawfulness) decision	

	iii	<b>Ham Island:</b> brief summary from Cllr Crame regarding mineral & waste issues. There is an issue of night working on the island but residents are unsure of the purpose and therefore cannot ascertain whether there is permission. Cllr Rayner suggested this may be part of a need to carry out 5 years of water monitoring, but no one has told the residents this. The Chairs of OWPC and DPC have actively investigated this matter and RBWM have taken it up with the EA. The Ham Island residents association have been very actively protesting.		
	<b>Any other planning items received after agenda is published and before the meeting:</b> none			
#05	<b>Chairman's Communications / RBWM Communications:</b>			
	A	<b>Christmas Lights switch on</b> (Thursday 6 <sup>th</sup> December). The Mayor of RBWM, Cllr Paul Lion, will attend and switch on the lights. Cllr Rayner will arrange collection of the tree on Friday 30 <sup>th</sup> November, and will arrange a team to erect it over the weekend. He will get the lights to Brian Hickley for checking before the event. This will be the second season the lights will have been used. Cllr Rayner to get them PAT tested next June when he gets equipment tested at the farm.		CR CR BH CR
	B	<b>Any communications received after the agenda has been published:</b> An invitation to the Mayor's Charity Evening (30 <sup>th</sup> November) was shared with the Cllrs. If anyone would like to attend please ask the clerk for a copy of the invitation		
#06	<b>To receive reports from Borough Councillors, Parish Councillors or Clerk (including):</b>			
	A	<b>Clerk's report</b> (Misc items): Councillors were given a copy of this report. Bolded/highlighted items were discussed and if applicable discussion notes have been added		
	Ad	<b>D of I and C of C forms please</b>	<b>DPI: Mark, Colin, Jillian</b> <b>CoC: Eileen and Mark</b> These will be attached to the minutes email. Please complete and return to clerk	BH
	Ahr	Household recycling centres	Langley is considering closing its doors to residents outside Buckinghamshire. We may still be able to use Chalvey, or will have to go to Stafferton Way	
	Ahw	HPC Website	Report available from Clerk	
	Aq	Queen Mother Reservoir	Thames Water: Trees and shrubs along east boundary being cut back starting 17 <sup>th</sup> November	
	Am	<b>Meeting dates for 2019</b>	<b>Annual Parish Meeting:</b> Tuesday 30 <sup>th</sup> April suggested allowing maximum time for accounts to be prepared. Unanimously approved Proposed Cllr Bovingdon, seconded Cllr Coogan	BH
<b>AM of PC:</b> "Annual Meeting of Parish Council, in election year, must hold Annual Meeting of Parish Council 4 days after election or within 14 days". 2019 election date has been set as 2nd May: suggest Tuesday 14 <sup>th</sup> May (2 <sup>nd</sup> Tuesday) for AMPC (to elect Chair & vice chair, and receive declaration of acceptance of office from newly elected Councillors. Unanimously approved Proposed Cllr Bovingdon, seconded Cllr Coogan			BH	
<b>Tuesday 21st May 2019:</b> This would have been the regular date for the May meeting but has been replaced by 14 <sup>th</sup> May (see AM of PC)				
	Ar	Residents' survey	RBWM's residents' survey showed high levels of satisfaction (higher than national levels). <i>The results from DJS Research show that satisfaction with local area, the way the council runs things, residents feeling informed, trust in the council, responsiveness of the council and perceived value for money is all higher than the LGA national satisfaction levels. They felt that the area that could be most improved is roads and roads maintenance as well as policing and safety.</i> The full press release is available from the clerk	
	As	Superfast Berkshire	93.8% of RBWM has access to superfast broadband. We were originally promised 99% by September 2019. Delays are caused by both major suppliers being unable to meet the initially promised timelines, but they hope to have added a further 5%	

		from December 2019. Full press release available from the clerk	
B	<b>Neighbourhood Plan and Borough Plan</b> (and Mineral & Waste Plan and G&T Plan)		
	i	<b>NP:</b> This is allegedly unable to proceed until a wildlife assessment (wildlife data and maps) has been carried out but the villages of Horton and Wraysbury are not the in area which needs this	
	ii	<b>BP:</b> Cllr Crame had been told that the inspector has some more comments and questions and this means the borough are unable to discuss the report	
	iii	<b>M&amp;WP:</b> Cllr Crame has asked RBWM not to approve any plans until access to Poyle Road has been agreed with Slough Borough. Colnbrook PC Chair and Vice Chair have been in touch and would like to attend HPC meetings, and have invited HPC to attend theirs. The Chair thanked Cllr Crame for all the work she has put into these matters	
	iv	<b>Gypsy and Traveller Plan:</b> Clerk and Cllr Crame have, in the last few weeks, been told a number of future publication dates but it transpires that it was published in May 2018. Cllr Crame to read and report back. Cllr Crame, along with Cllr Strickland, Chair of DPC are meeting traveller representatives to open a dialogue.	JC
C	<b>Pickins Piece:</b> Cllrs Crame and Rayner advised they had not had replies to any of their enquiries. Cllr Crame to chase RBWM's David Scott		JC
D	<b>NAG Report:</b> Clerk advised that police are working on reducing fly tipping, and plan to set up pop-up-shops in the three villages. There have been no residential burglary or theft from motor vehicles reported in Horton since the last meetings (D:1+6, W:1+3). More detailed report available from clerk		
E	<b>Phone Box &amp; Defibrillator:</b> Cllr Rayner has spoken to a number of families in the village who are considering donating. This project should be added to the 2019/20 budget so it can be ordered next year.		BH RFO
F	<b>Heathrow:</b> Cllr Crame attended the RBWM Stakeholders meetings. The first hour was a presentation from Heathrow. There is an international airspace change which will see Heathrow using 'parallel runways' – this means taking off and landing on both runways. They advise that they had consulted on this and had visited local Parish Councils. She is awaiting the minute of the meeting, but pointed out to the Heathrow representatives that Horton village had not been consulted and they had not visited Horton Parish Council		
G	<b>Ward Councillors' report:</b> Cllr Rayner has lodged two questions to be asked at the next RBWM Full Council meeting.		
	i	There are weight restrictions through the village of Horton. Please can you confirm the number of prosecutions in the last year by the Council for vehicles driving through the village over the weight limit?	
	ii	Horton has problems with cars being parked for weeks on grass verges alongside the public highway. It is believed they may have been left by parking companies offering parking for travellers using Heathrow Airport. What can the council do to prevent these grass verges been used for commercial parking?	
	iii	He also commented on the CCTV plans, see 0#07A	
H	<b>BALC / HALC / NALC updates</b>		
I	<b>Flood Warden's report / River Thames Scheme report:</b> Mr Parker reported that the EA team and contactors had been able to carry out works in the Colne river. They had cleared about 90% of the weeds from the Colne above the weir and were bringing in heaving lifting gear to move a tree. They had cleared the weed bed traps and by the weekend expected to be finished as far as the bridge at Wraysbury Station. They will be looking to remove the self-made islands at the bridge.		

		Mr Parker was thanked for all the hard work (hundreds of phone calls, letters and emails) he has put in to reach this stage.	
J		<b>Municipal (additional) Grave Yard update:</b> Neither Cllr Crame or Cllr Rayner has heard from CMEX or RBWM.. To be chased	CR JC
K		blank	
L		<b>Number 10 bus update:</b> no update	
M		<b>Strimming St Michael's churchyard:</b> Mr Inger advised the Council that there was a long standing agreement that HPC would pay for 6 strims of the Churchyard per year, and that St Michael's Matty Doe would carry out the remainder. Matty is now too old to take on all this responsibility. His son and other family members help when they can but this is not regular. St M's has approached Garden Designs who have quoted £2645 p/a (nett) for all the works in the main churchyard (leaving Matty and family to continue with the extension). Cllrs agreed unanimously to support this to the sum of £1322.50 p/a (proposed Cllr Crame, seconded Cllr Bovingdon). Clerk to confirm this with the internal auditor	BH
N		<b>Remembrance Day Service:</b> This appears to have gone well, although there were comments from the road marshals that people leaving Champney Close and Milton Close seemed to be unaware of the need to proceed with caution, so two extra barriers have been requested for next year.	CR
O		<b>Parish Conference:</b> Clerk's report –	
	i	The Parish Charter (to help the two tiers work better together) was unanimously adopted by the parishes.	
	ii	Following the loss of BALC, HALC had offered some services to Berkshire local councils. They will be asked to extend this relationship.	
	iii	Cllr Elections are due 2 <sup>nd</sup> May. Information sessions will be provided for potential councillors	
	iv	Traveller Insurgence: Bray PC have had a few experiences of this recently and provided a helpful presentation of procedures to follow.	
P		<b>Any communications received after the agenda has been published:</b> The clerk will inform the Councillors but no discussion or vote will take place until the next meeting	
#07		<b>Other Communications or Consultations:</b>	
A		<b>CCTV:</b> update Cllr Rayner and Cllr Crame. RBWM are spending £1.3m on CCTV system, but this is to replace current analogue systems with new digital systems, so there is little or no funding available for new provisions. Wraysbury have asked for 5 cameras including Coppermill Road. They suggested cameras at the Horton end of both Coppermill Road and Welley Road and that the two Parishes share the cost 50/50. Horton Cllrs felt that there should be some acknowledgement of Horton's smaller population. To ask to be added to the RBWM system we need to let them know WHERE and WHY we require cameras. If our request is approved we would be on the new server on superfast wiring. Set up costs would be funded by Capital Bird and HPC or just HPOC, but maintenance and monitoring costs would be met by RBWM. These are only monitored on request. Costs have been given as appx £9300 for post and camera, news BT RS1000D connection as a wireless connection is not possible £8275, ongoing costs £1500 p.a.  Cllrs to consider WHERE and WHY. Cllr Crame suggested increasing the precept to fund this, seconded Cllr Rayner. CHMC have arranged for quotes to have 4 standalone cameras on the two eastern corners of the hall: this will be about £5000. Cllr Rayner suggested these are arranged and are funded 50/50 between HPC and CHMC. Access should be granted to all as this will help with crime prevention (a recent Datchet restaurant burglary was phoned to the	ALL RFO

		police by a viewer in Australia)				
	B	<b>Concerns regarding lorries:</b> Cllr Coogan raised this issue. Clerk asked her to take photos whenever possible so they can be written to for breaking the >7.5t lorry ban in the village. Cllr Rayner has asked RBWM how many lorries have been prosecuted for breaking this ban				
	C	<p><b>Swan Radio:</b></p> <p><i><b>What is it?</b> Launching in early 2019, Swan-Radio is a digital based Community Radio Station based in Wraysbury covering a 5 km radius to include Wraysbury, Datchet, Horton, Old Windsor, Colnbrook and Poyle.</i></p> <p><i><b>How will it be run?</b> Swan-Radio is a not-for-profit Community Interest Company with four unpaid Directors. However, it will be run by the community for the community. We will also provide training opportunities for students and local people interested in media and, once established, we will provide some employment via a Station Manager and Admin help.</i></p> <p><i><b>Why do we need it?</b> We have a passion to make sure that more residents benefit from the wonderful life in our villages, are more connected and feel proud of our community. Swan-Radio would like to reach as many people as possible with our broadcasts, including parents, students, middle aged, the elderly, local businesses and representatives of every ethnic group. We have a great community spirit to build on but are also aware that there are many residents who are not included in the full life of the villages either because they are working, not necessarily connected to social media or just unaware of what is going on.</i></p> <p><i><b>How will we decide what to broadcast?</b> Swan-Radio will be talking to a range of residents before launch to find out local needs. We will then plan the schedule to make sure we provide the information and entertainment that people really want and which promotes community spirit.</i></p> <p><i><b>What can I expect?</b> Ideas so far include local traffic news, upcoming events, live feeds from sports games, virtual "village walks" (a way to experience the sights and sounds of a crisp winter morning or summer Sunday afternoon live through your radio), gardening tips, local history, pets corner, health &amp; wellbeing, competitions, recognizing local achievements with Swan and Cygnet badges for personal or community achievements (think Blue Peter!) "knitting on the radio!" and of course great music!! We will also help with urgent requests and be a central point of information during emergencies.</i></p> <p><i><b>How can I get involved or help?</b> The station will be run by community volunteers for the community. Swan-Radio are actively looking for sponsorships on various levels and are also accepting grants and donations to help us achieve our goals to set up and run the station. People wanting to help or broadcast will be made members and pay a small fee which will contribute to the running costs of the station.</i></p> <p><i><b>Would you like to get involved?</b> Simply visit our website please <a href="http://www.swan-radio.co.uk">www.swan-radio.co.uk</a> and all the information is there!</i></p> <p>Additionally: the team will be bringing in students of all ages to learn how the media industry works with radio, and broadcasting their interests too. It is also part of a community aspiration to promote 'wellbeing' (especially in the area of mental health and social inclusivity, and beginning to address the lack of activities, clubs etc for the mid-teens to the mid-twenties age group: even a place for them to meet and socialise that's not on the streets.</p> <p>Cllrs discussed the potential advantages for HPC – advising locals of events such as the Christmas Tree event, meetings etc, and agreed to contribute £100 towards the project</p>				BH
	D	<b>Neighbourhood Watch:</b> The October NW newsletter is available from the Clerk				
	F	<b>Any communications received after the agenda has been published:</b> The salt bins have been checked by Garden Designs and are judged to be adequate for the coming winter				
#08		<b>Financial</b>				
	A	<b>Payment of invoices:</b> to receive for approval a list of invoices received				
		<b>DATE</b>	<b>PAYEE</b>	<b>DESCRIPTION</b>	<b>CHQ</b>	<b>AMOUNT</b>
		20/11/18	HMRC	Month 8	300374	£159.20
		20/11/18	B&B Hickley	Month 8	300375	£637.72
		20/11/18	Maurice Mandry	Christmas tree	300376	£600.00
		20/11/18	Garden Designs	Invoice 2731	300377	£1105.00
		20/11/18	Garden Designs	Invoice 2764	300378	£501.00
		20/11/18	Garden Designs	Inv 2768	300379	£36.00
		20/11/18	The British Legion	2 x village wreaths	300380	£34.00
		20/11/18	Wycombe Wanderers	Remembrance Day road marshals	300381	£336.00
	B	<b>Any receipts:</b> to advise the Councillors of any receipts over and above the precept and the compensating grant: none				
	C	<b>Any other Finance items received after the agenda has been published:</b> None				
#09		<b>Questions from the public:</b> none				
#10		<b>Dates of future meetings:</b> 2018 & 2019, Third Tuesday of each month (other than * as				

	agreed 20/11/18 Item #06 Am)	
	<b>No meeting scheduled for December 2018</b>	
	Tuesday 15 <sup>th</sup> January 2019	
	Tuesday 19 <sup>th</sup> February 2019	
	Tuesday 19 <sup>th</sup> March 2019	
	Tuesday 16 <sup>th</sup> April 2019	
	<b>Tuesday 30<sup>th</sup> April 2019: Annual Parish Meeting*</b>	
	<b>Tuesday 14<sup>th</sup> May 2019 Annual Meeting of Parish Council*</b>	
	<del>Tuesday 21<sup>st</sup> May 2019</del> This meeting cancelled and replaced by 14th May due to election rules	
	Tuesday 18 <sup>th</sup> June 2019	
	Tuesday 16 <sup>th</sup> July 2019	
	Tuesday 20 <sup>st</sup> August 2019 (only if required for planning purposes)	
	Tuesday 17 <sup>th</sup> September 2019	
	Tuesday 15 <sup>th</sup> October 2019	
	Tuesday 19 <sup>th</sup> November 2019	
	Tuesday 17 <sup>th</sup> December 2019 (only if required for planning purposes)	

For information (not included as an agenda item)  
 Newsletters from BALC HALC & NALC are available from the HPC Google Drive.  
 Website reports and RBWM press releases are available from the clerk.

## END OF MINUTES

The meeting finished at 8:56pm

All votes were unanimous unless specified.

\*\* Draft Minutes – not for distribution outside Horton Parish Council until signed by the Chair \*\*

Minutes prepared by Clerk to the Council.  
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