

# Horton Parish Council

MINUTES OF MEETING HELD ON  
**Tuesday 19<sup>th</sup> March 2019**

#01	<b>Present, and apologies and declaration of interest</b>		
	<p><b>Present:</b> Cllrs Rayner, Cole, Patel, SinclairHill, Crame, Coogan and the chair Cllr Bovingdon, and one member of public</p> <p><b>Apologies:</b> Cllr McAuley</p> <p><b>Questions from the public:</b> The Parish Council was asked why the Republic of Ireland's tricolour flag had been flown. The questioner acknowledged that it had been St Patrick's Day but felt this choice of flag was disrespectful given the recent news re Bloody Sunday. He also questioned whether other Saint's day flags had been flown or whether this was a one off. Cllr Cole advised that Scotland's flag had been flown at least twice for St Andrew's* day. Parish Council agreed that in future flags would be flown with prior approval of the Parish Council, and current issues would be considered with sensitivity. (Proposed Cllr Rayner and seconded Cllrs Coogan and Crame). Clerk has asked RBWM if there are any regulations regarding flags and is awaiting reply. (<i>*corrected after subsequent meeting, see 2019/04/16/#02/B</i>)</p>	<p>NC</p> <p>BH</p>	
#02	<b>Statutory items:</b>		
	A	<p><b>Recording Requests received:</b> None Cllrs were advised that Champney Hall Management Committee has installed CCTV including one camera (visual only) in the large hall</p>	
	B	<p><b>Minutes of previous meeting for approval:</b> Cllr Crame has asked for an amendment to #04/D/ii. This was agreed and the amended minutes were proposed by Cllr Patel and seconded by Cllr Rayner. Minutes signed by the Chair, Cllr Bovingdon</p>	
#03	<b>Matters arising from previous meetings of the Parish Council (unless due to be covered later):</b>		
	A	<p><b>Defibrillator:</b> (see #06 below)</p>	
	B	<p><b>Parking outside St Michael's church:</b> Clerk advised that Vicar Colin had mentioned this a few times at Sunday Services. Cllr Crame felt that the problem was more about people parking there at other times and asked the clerk to ask the church to arrange for a sign to be arranged and displayed in a prominent position.</p>	<p>BH</p>
	C	<p><b>Cappagh / mud and stones on the road:</b> Clerk updated Cllrs on correspondence with Cappagh. Cappagh have agreed to send the road sweeper west as far as the memorial green when necessary. Cllrs ask that this be changed to at least once per working day (at least one Cllr has fallen in mud and another has had a car windscreen cracked by stones, both incidents are believed to have been due to mud and stones from Kingsmead site.). The gully sucker has been used and the drains appear to be flowing better. Clerk was asked to thank Cappagh.</p>	<p>BH</p> <p>BH</p>
	D	<p><b>Jayflex:</b> (pumping) Jayflex have replied to the clerk's email, they advise that "We can confirm that all operations at Horton brook Quarry are carried out in accordance with the planning permission granted in 2009. The issue of groundwater and surface water management was addressed in detail in the Environmental Submission provided with planning application which was accepted." RBWM are due to visit a Jayflex. Clerk to find out when the visit is planned for.</p>	<p>BH</p>
	E	<p><b>Any other matters arising from the previous minutes :</b> None</p>	

#04	Planning applications and Highways:		
	A	<b>Planning Applications received:</b>	
		i <b>19/00272 19 Coppermill Road:</b> Single storey Rear Extension - this is a retrospective application / enforcement query, so no requirement for HPC to comment	
		ii <b>19/00317 195 Coppermill Road:</b> single story front and rear extensions and alternations to fenestration - The property is one of several similar bungalows, and Councillors felt that the proposed extension would be out of character with its neighbours, would affect the street scene and was not in keeping with the locality, and therefore voted against it (proposed Cllr Bovingdon seconded Cllr Coogan). If RBWM is minded to approve the application, HPC ask that the following is taken into account: Horton Councillors would like the planning team to ensure that: there is adequate off-street parking provided under the proposals; any hard surfaces are made of porous materials and retained thereafter, or provision be made and retained to direct run-off water from the hard surface to a permeable or porous area or surface within the curtilage of the property; that rain water be stored within the confines of the property, not added to the main drains and that all permitted development rights be removed and no expansion permitted for at least ten years.	BH
		iii <b>19/00448 Land West of Colne Brook Foundry Lane,</b> Discharge of condition - Slough have approved the plans subject to the site using the Poyle Road exit, and stacking being limited to the access road.	
		iv <b>19/00572 17 Coppermill Road</b> Certificate of lawfulness to determine whether the detached outbuilding is lawful - RBWM are looking into the certificate of lawfulness issue.	
	B	<b>Planning Enforcement Complaints:</b>	
		i <b>22 Milton Close:</b> Cllr Cole has not yet received information for land registry. Cllr Crame has checked with RBWM Planning but they advise that as they didn't include this as a planning restriction they cannot comment on the fence: it appears to be a deeds covenant not a Planning condition. <b>*Janet has a quote about good quality boundaries creating good neighbourhoods or similar?*</b>	NC
		ii <b>Horton Arms:</b> unauthorised works to a listed building. Query regarding its future - Grass has been removed from the garden. A resident has heard from the new owner that it will be used for 6 caravan pitches. No application has been received. Cllrs Crame and Rayner to ask RBWM Planning for advice.	JC CR
		iii <b>1792/50208 Brookfield:</b> HPC and complainant are awaiting an update from RBWM Planning Enforcement. Cllrs to chase	JC CR
		iv <b>The Hermitage:</b> post visit report from enforcement officer: these works are within approved limits.	
		v <b>Parking outside St Michael's Church:</b> See 3B	
		vi <b>Jayflex Colnbrook</b> pumping water query - See 3D	
		vi <b>19/50078/ENF Horton Garage:</b> No significant change to footprint or height. <b>*Check Janet's email for wording*</b>	
	C	<b>Other Planning issues, decisions and appeals</b>	
		i <b>Call for Sites February 2019:</b> RBWM have issued a call for sites to have some idea of land that will be available or suitable for housing subject to planning permission. Cllrs Rayner, Bovingdon, SinclairHill, and Cole all declared an interest. The item was discussed by the remaining Councillors. The land in Horton	

		<p>includes:</p> <ol style="list-style-type: none"> <li><b>Coppermill Road</b> - May be put forward for social housing but Cllrs felt this would not be appropriate given the type of existing dwellings.</li> <li><b>Queen Mother reservoir</b> - Cllrs have no objections.</li> <li><b>Home Farm Close</b> (between Berkyn Manor and Ashgood farms) - this site was promoted in 2012 and 2017. Up to 90 dwellings proposed. Land is green belt and part of village character.</li> <li><b>Park Lane</b> - lots of land, multiple owners, 50% functional flood plain. Proposed 15 units in 5 years. Cllrs propose approving properties in keeping with existing properties (ie no excessive social housing)</li> <li><b>Berkyn Manor Farm and land between Foundry Lane and Broom Lodge</b> (behind Ashgood Farm) - May be used for housing, or for mineral extraction or for Heathrow (rivers and roads will need to be rerouted and park land replaced)</li> <li><b>Pickin's Piece</b> - to be added to call for sites.</li> </ol> <p>The housing and economic lawns assessment suggests that properties will be built within 5 years, even though the sites are not in the NP or BP</p> <p>Cllr Crame presented all as above: suggested we reply with these comments and asking that pollution, HGV traffic and road dirt be kept to a minimum. . Cllr Coogan purposed and Cllr Patel seconded.</p>	
		<b>ii</b>	<b>Dispute between 17 and 19 Coppermill: See 4Ai and 4Aiv (above)</b>
<b>#05</b>	<b>Chairman's Communications / RBWM Communications:</b>		
	A	<b>Corporate Governance Questionnaire:</b> Clerk and Chair to look at this together	
	B	<b>Adoption of Asset Register:</b> the asset register dated 11 <sup>th</sup> March 2019 was proposed for adoption by Cllr Patel and seconded by Cllr Bovingdon	
	C	<b>Any communications received after the agenda has been published:</b> none	
<b>#06</b>	<b>To receive reports from Borough Councillors, Parish Councillors or Clerk:</b>		
	A	<b>Clerk's report (Misc items)</b>	
		<b>D of I form please</b>	Colin,
	A	Abandoned car in Bells lane	This was brought to the clerk's attention by residents. It is untaxed (SORNED) and no MOT since July 2017. It has been reported to Community Wardens and PCSO and they have put the wheels in motion to get it removed
	B	<b>Borough Wide Design Guide</b>	<b>"Apologies for the short notice but we have a Borough Wide Design Guide - SPD consultation starting today. We will be sending out consultation documents to Parish Councils by Royal Mail post today so they will unfortunately not arrive for the start of the consultation but are on their way and should arrive shortly."</b>
	B	BALC & HALC	HALC is taking over the work that used to be done by BALC, but the accounts are remaining separate.
	D	DALC	Meeting at Braywood War Memorial Hall on Friday 22/3 from 11;30 but Clerk unable to attend
	D	Deposit Return Scheme	Dept for Environment, Food and Rural Affairs is running a consultation regarding introducing a deposit return scheme. Consultation is open to 13 <sup>th</sup> may. Clerk has the link if required.
	D	Dog poo stickers	On the waste bins - these are very faded. Clerk has requested replacements and Community Warden will soon replace
	E	Electric Cars trial	RBWM are giving residents the chance to borrow an electric car for up to 6 months. No cost and free charging. Please ask Clerk is you require details
	H	Heathrow	A recent RBWM press release advised that: <ul style="list-style-type: none"> <li>The number of people already affected by noise from Heathrow is more than all the major European hub airports put together.</li> <li>The combination of arrivals and departures and new flightpaths will mean seven-days-a-week noise for hundreds of thousands of people.</li> </ul>

			<ul style="list-style-type: none"> <li>In many west London boroughs and Home Counties areas the number of communities newly exposed to noise will mean virtually no part of those boroughs will be safe from noise.</li> <li>The current eight-hour respite which people in west London enjoy when aircraft switch runways will be slashed to just four hours.</li> <li>The airport is backtracking on the Airport Commission's recommendation for a night flight ban between 1130pm and 6am as a condition of support for a third runway.</li> </ul>	
	H	HPC Website	Report available from Clerk	
	K	Keep Britain Tidy	<b>Great British Spring Clean 22/3 to 23/4 - do we want to register</b>	
	S	Stanwell Road drains	A resident has advised RBWM of drainage problems opposite the Hermitage leading to localised flooding	
B	<b>Neighbourhood Plan and Borough Plan: No significant updates</b>			
C	<p><b>Assets of Community Value:</b> the Clerk advised that only The Crown and the village shop could be considered (See page 31 of HWNP and February minutes 2019/02/19/06/C), and she had emailed both to ask for details regarding owner / occupier / leaseholder details in order to complete the application to register.</p> <p><b>(**Correction to information provided at meeting: Champney Hall can also be considered by we are unable to establish owners / free holders as it is not recorded at land registry)</b></p>			
D	<b>Pickins Piece:</b> Neither Cllr Crame or Rayner have heard anything from RBWM, they will chase. (Also see planning, 2019/03/19/4/C/f call for sites)			
E	<b>NAG Report:</b> Crame advised there has not been a NAG meeting since the last HPC meeting so there was nothing to report.			
F	<p><b>Phone Box &amp; Defibrillator:</b> Clerk had approached British Heart Foundation who had not been able to make a recommendation. She also approached Windsor Lions who had been part of a group installing 10 in Windsor, and they sent details of the model they bought and the suppliers they used. (Cost appx £2100) Cllrs agreed unanimously that Clerk should order one as other quotes were in the region of £2500. Proposed Cllr Rayner and seconded Cllr Cole. Clerk to advised Cappagh and Jayflex and ask for their contributions and also to ask Summerleaze operators if they would contribute.</p>			BHx4
G	<b>Victorian Style Lights (Village green)</b> clerk apologises - this item had not been auctioned. She has now asked RBWM to order these and arrange for them to be fitted			BH
H	<p><b>Ward Councillors' report</b> Cllr Rayner advised that he was particularly upset by the recent hit and run fatality: he has been campaigning for many years for CCTV cameras and number plate recognition. He is disappointed that his works to get Victorian Street lights, CCTV and a municipal graveyard have all been unsuccessful. The Chair thanked Cllr Rayner for trying.</p>			
I	<b>BALC / HALC / NALC updates:</b> Available from <a href="https://tinyurl.com/HPCCllrsDrive">https://tinyurl.com/HPCCllrsDrive</a>			
J	<p><b>Flood Warden's report / River Thames Scheme report:</b> the flood warden had advised the clerk that he had asked Environment Agency to clear out the Mill Pond but they felt that "The main flow conveys down the main channel and the flow that feeds the mill pond is restricted and limited so the Mill pond will naturally silt up as this is not the natural channel and was only introduced to feed the Mill historically. In my own opinion I don't think that removing the vegetation would have that greater effect on reducing flood risk and would be for aesthetic purposes only." and was therefore not a priority</p>			
K	<p><b>Municipal (additional) Grave Yard update</b> Neither Cllr Crame or Rayner have received an update from RBWM but felt that it was unlikely that funding was available. Clerk to</p>			

		update the church PCC. They may choose to fund this themselves if someone else will administer it.				
	L	<b>Traveller Local Plan &amp; Parish Community working group:</b> Cllr Crame reported that they had called the borough's attention to several inaccuracies in their flawed report and RBWM acknowledged it needed to be corrected. (Ie, no acknowledgement of river dwellers, inconsistent numbers of static caravans quoted etc). Cllr Crame has completed the consultation response on behalf of HPC. RBWM will need to find more sites for travellers to settle, although neither RBWM nor settled travellers want transient sites in the area. The land south east of Welley corner has been suggested. Cllr Crame was thanked for her report.				
	M	<b>Parish Elections:</b> Timetable and information - Cllrs were reminded that their nomination forms have to be with the borough by 4pm on Wednesday 3rd April. She can provide voters electoral reference on request.				
	N	<b>Heathrow update</b> see Clerk's report for RBWM press release info				
	O	<b>Play equipment report:</b> Cllr McAuley sent his apologies so this has been deferred to the next meeting				BH
	P	<b>CCTV:</b> Portable equipment and Champney Hall equipment: RBWM plan to install the portable CCTV equipment in Park Lane soon. Champney Hall Management Committee has installed CCTV which covers the main hall, the carpark and the outside of the hall. David Scott of RBWM has advised the clerk that the borough could maybe find £5000 towards the village RBWM CCTV, but HPC would still need to find about £13000				
	Q	<b>Any communications received after the agenda has been published:</b> The clerk will inform the Councillors but no discussion or vote will take place until the next meeting				
<b>#07</b>	<b>Other Communications or Consultations:</b>					
	A	<b>Waste bins on Coppermill Road:</b> A resident has contacted the clerk to complain there are no litter / dog waste bins along Coppermill Road. Resident will suggest some locations (not directly outside people's homes) and clerk will ask RBWM.				
	B	<b>Design a Poster Competition:</b> Henry Perez of Wraysbury has been arranging "a bag it and bin it" poster campaign in Wraysbury. Originally for pupils at Wraysbury School it has grown to include the uniform groups and the preschools. The prizes will be the design being used in both villages and also cash prizes door the winning designers. HPC agreed to donate £100 to the prize fund. Proposed Cllr Patel and seconded Cllr Crame				
	C	<b>Any communications received after the agenda has been published:</b> none				
<b>#08</b>	<b>Financial</b>					
	A	<b>Payment of invoices:</b> to receive for approval a list of invoices received				
		<b>DATE</b>	<b>Cheque Number</b>	<b>Payee</b>	<b>Invoice</b>	<b>Value</b>
		19/3/19	300602	HMRC	Re B&BH Month 12	£159.20
		19/3/19	300603	B & B Hickley	Re B&BH Month 12	£637.72
		19/3/19	300604	Garden Designs	Invoice 2885	£84.00
		19/3/19	300605	Mh-p internet ltd	Invoice 3320	£175.20
	B	<b>Any receipts:</b> to advise the Councillors of any receipts over and above the precept and the compensating grant: None				
	C	<b>To re-adopt Financial Regulations</b> - The clerk is currently "personalising" the most recent NALC financial regulations but these were not ready for adoption at this meeting. Deferred to next meeting				
	D	<b>To formally adopt the external auditors' report (originally presented at the meeting in October 2018):</b> Proposed Cllr Crame and seconded Cllr Patel				
	E	<b>Any other Finance items received after the agenda has been published:</b> none				

#09	Questions from the public: (If appropriate)	
#10	Dates of future meetings: 2018 & 2019, Third Tuesday of each month <i>(other than * as agreed 20/11/18 Item #06 Am) Cllr Cole stated that the Annual Parish Meeting should be held after the election on 2nd May. It was proposed (Cllr Crame nd seconded Cllr Patel ) that it be combined with the Annual Meeting Of Parish Council.**</i>	
	Tuesday 16 <sup>th</sup> April 2019	
	<del>Tuesday 30<sup>th</sup> April 2019: Annual Parish Meeting*</del>	
	<b>Tuesday 14<sup>th</sup> May 2019 Annual Meeting of Parish Council and Annual Parish Meeting**</b>	
	<del>Tuesday 21<sup>st</sup> May 2019</del> This meeting cancelled and replaced by 14th May due to election rules	
	Tuesday 18 <sup>th</sup> June 2019	
	Tuesday 16 <sup>th</sup> July 2019	
	Tuesday 20 <sup>st</sup> August 2019 (only if required for planning purposes)	
	Tuesday 17 <sup>th</sup> September 2019	
	Tuesday 15 <sup>th</sup> October 2019	
	Tuesday 19 <sup>th</sup> November 2019	
	Tuesday 17 <sup>th</sup> December 2019 (only if required for planning purposes)	

For information (not included as an agenda item)  
 Newsletters from BALC HALC & NALC are available from the HPC Google Drive.  
 Website reports and RBWM press releases are available from the clerk.

NOTE Meeting Rules apply - circulated to Members May 2018 and available from the clerk and at Parish Meetings.  
 Clerk to the Council: Mrs Benta Hickley, 4B Bells Lane, Horton, SL3 9PW Email [Clerk@HortonParishCouncil.Gov.uk](mailto:Clerk@HortonParishCouncil.Gov.uk).  
 Parish Phone 07957 588 277

Note: Personal callers by appointment only.

**I have arranged for this agenda and the previous minutes to be added to the Parish Council Website:**  
[www.hortonparishcouncil.gov.uk](http://www.hortonparishcouncil.gov.uk)