

# Horton Parish Council

## Minutes of Tuesday 20<sup>th</sup> March 2018

### Parish Meeting

<b>#01 Present &amp; apologies &amp; declaration of interest</b>		
	Present: Cllrs Bovingdon, Rayner, Cole, SinclairHill, Coogan, Patel and Crame together with the Clerk. No members of the public Apologies: Cllrs Tillyer and McAuley	
<b>#02 Minutes of previous meeting for approval:</b>		
	Proposed Cllr Patel seconded Cllr Coogan. Signed by the Chair	
<b>#03 Matters arising from previous meetings of the Parish Council (unless due to be covered later):</b>		
	(Ongoing matters: // Purchase of defibrillator // No updates received for these items)	
A	<b>Parish Graveyard :</b> Cllr Rayner reported that an email from Jenifer Jackson (RBWM planning advised that planning permission would be needed, backed by information as to how many local cemeteries exist, what their capacity is and what the demand for plots is. She also raised concerns over the water table, whether the land would need consecration, and whether St Michael's church supported this plan. Cllr Rayner has also heard from Cemex who have confirmed their willingness to sell the land (no price mentioned) and from the Vicar, Colin Gibson who believes the land cost can be recovered from selling family plots. Harry Tanner has been approached to ask if he would consider selling the horses field adjacent to the church as this would be easier access for grave diggers etc (no reply yet). It is possible Cemex would permit access to the rear acre alongside the hoses filed, or that grave diggers could use smaller digging equipment and use the gate in the rear church wall. There may be funding available from the Landfill tax grants (Cappagh). The Cllrs discussed use of an agent acting on PC's behalf but for now this will not be implemented. Cllr Crame suggested a subcommittee to talk to the Church PCC, seconded by Cllr Coogan. These Cllrs will form the subcommittee. Clerk to contact thePCC to arrange a date	BH
B	<b>Tree in ditch (Stanwell Road):</b> No feedback as to whether or not it has been dealt with. Clerk to check	BH
C	<b>Kingsmead site lorries (mud on road):</b> Clerk reported that Cappagh had replied that they have put several processes in place: new road sweeper; a pre wash wheel spinner system to remove clods and stones; and a new wheel wash used by all HGV vehicles as they leave site. Both the writer (Joe Hawkins) and his director had inspected the site and believed issues had been resolved. Cllrs expressed the opinion that they did not agree this was the case. They have been asked to send photos to the Clerk for her to forward to Joe.	ALL
D	<b>Fly tipping signage:</b> Additional banners have been purchased and will be hung at problem spots.	BH
E	<b>Wraysbury Bridge at night:</b> The Clerk has contacted a number of people and some have replied. Senior Highways Manager (Charles Gaudoin) advised they only have funding to maintain the existing stock, but our request has been added to the database and will be considered if more funding becomes available. Clerk at Wraysbury PC advised that she had been told it would go on the RBWM 'to do' list – apparently there had been a number of complaints. Wraysbury Streetwatch team advised they had had communication with RBWM confirming that were replacing the existing lamps but had no plans for new installations, but could consider it if monies became available. (Streetwatch were particularly concerned following the horrific attack in Datchet last year that happened in lit and busy location – the bridge is not lit and is not near the hub of the village. Clerk to write to Ben Smith	BH
F	<b>Network Rail:</b> Funding for woodland & scrub – not available for stream and river issues	
G	<b>Potential purchase of BT phone box:</b> update from Cllr Cole. Although the purchase of the phone box would be £1, the costs associated with the purchase and to move it and to restore it would be considerable. The matter was discussed by the Cllrs. It would enhance the village character, but would cost probably between £5k and £10k in total. If the PC wanted to proceed it may be cheaper to purchase a restored phone box although they would still be installation costs and possible planning consent costs. It was suggested that the Clerk write to the village businesses and ask if they would be prepared to contribute towards the project.	BH
H	<b>Dog bag dispensers:</b> clerk reported that the product is currently out of stock. Clerk to contact RBWM (owners of the bus shelter) to ask if the dispenser could be attached to the shelter. She also asked if it was ok for her to buy the plastic bags was and when they were required rather than asking for Cllrs' approval and this was unanimously agreed.	BH BH
I	<b>R K Leisure:</b> Cllr Crame reported that she had written to both the bothers and to their agent but had not received any reply.	
J	<b>Register of Community Assets :</b> This items was discussed and it was agreed the clerk would look into registering all 14 properties mentioned on the Neighbourhood Plan as being of historic interest	BH agenda

	K	<b>Declaration of Interest forms</b> : Cllr Cole has returned his form (Cllrs McAuley, Rayner, SinclairHill and Tillyer please return your forms)	MM, CR, JSH RT
	L	<b>Code of Conduct forms</b> : Cllrs Cole & Rayner have returned their form. (Cllrs Coogan, McAuley, SinclairHill and Tillyer please return your forms)	MM, EC, JSH, RT
	M	<b>Flower container in memory of Mrs Marlow</b> : Clerk reported that these had been purchased, marked as belonging to the Parish Council and secured as far as was possible to the concrete slab below. Garden Designs had been asked to fill them. An event should be planned to celebrate Mrs Marlow's involvement in the village. Clerk to contact her family for suitable dates.	BH
	N	<b>Pickins Piece</b> : The Clerk has been unable to find any information about fair licence or tenancy for Pickins Piece. It was suggested the Clerk ask Garden Designs to quote for clearing undergrowth and general improvements to the area. The Clerk mentioned she had received information regarding volunteer groups who may be able to assist (see 7iii). Cllr Rayner proposed a sub-committee to look into what can be achieved. Seconded by Cllr Crame: these Councillors will form the sub-committee	BH BH CR, JC
	O	<b>Any other matters arising</b> : none	
<b>#04 Planning applications and Highways:</b>			
	A	<b>112170 enforcement complaint - field in Coppermill Road:</b>	Cllr Crame reported that she has been in discussion with the enforcement team over these matters. They have advised that they are "unable to specify or provide you with an expected time frame for when these concerns will be assigned to an officer by the team manager as we are currently working through a back-log." Cllr Crame has replied that the problem is that if residents decide to forge ahead with their own plans without consultation, the longer the delay in investigating, the further down the road they can get. This inevitably leads to high costs and disruption for the Borough and angst for all the neighbouring residents.
	Bi	<b>Enforcement complaint</b> – Garage conversion, Whites Manor, Bells Lane (accessed from Stanwell Road)	
	Bii	<b>Enforcement complaint</b> – (Garden construction, Deepings, Bells Lane)	
	C	<b>17/03984 Little Court, Bells Lane:</b> Request for listed building consent. Applicant and / or agent invited to meeting - did not attend. Cllr Cole declared an interest.	Cllr Crame proposed the following comments be submitted to the Planning Team, relating to both applications: <ul style="list-style-type: none"> <li>• <i>Any alterations are made in full co-operation and agreement with the Listed Buildings officer as this is a key heritage site in Horton.</i></li> <li>• <i>There are no objections from neighbours.</i></li> <li>• <i>Proper provision made for car parking for both dwellings within the boundaries of the properties so there is no infringement onto Bells Lane which is already too congested. That should also mean a defined curtilage to both properties.</i></li> </ul>
	D	<b>17/03985 Little Court, Bells Lane:</b> Request for Subdivision consent. Applicant and / or agent invited to meeting - did not attend. Cllr Cole declared an interest.	
	E	<b>18/00400 8 Colne Bank:</b> 2 storey side extension, new porch, 3 x front dormers, 1 x rear dormer, alteration to 1 x existing rear dormer. Applicant and / or agent invited to meeting did not attend. The Cllrs felt that the proposal as a whole would not fall within the parameters of permitted development. Whilst there have been a number of similar extensions to houses in Colne Bank, the proposal is quite sizeable and they are particularly concerned about parking provisions because already there are a number of cars always parked on the road outside the houses. Cllr Crame proposed the reply : Notwithstanding the above, the Parish Council have no overall objection subject to the following: <ul style="list-style-type: none"> <li>• <i>It is within permitted development size</i></li> <li>• <i>No objections from neighbours.</i></li> <li>• <i>No development shall take place until samples of the materials to be used on the external surfaces of the development(s) have been submitted to, and approved in writing by, the Local Planning Authority. The development(s) shall be constructed in accordance with the approved details and</i></li> </ul>	BH

		<p><i>sympathetically to the other surrounding properties. Reason: In the interests of the visual amenities of the area. Relevant Policies - Local Plan DG1.</i></p> <ul style="list-style-type: none"> <li>• <i>Horton Councillors would like the planning team to ensure that there is adequate off-street parking provided under the proposals and the curtilage of the property must be defined to enforce that. Similarly, that any gates that are provided shall open away from the highway and be set back a distance of at least 7 metres from the nearside edge of the carriageway of the adjoining highway</i></li> <li>• <i>All further permitted development rights be removed and no expansion permitted for at least ten years.</i></li> <li>• <i>Any hard ground surfaces are made of porous materials and retained thereafter, or provision be made and retained to direct run-off water from the hard surface to a permeable or porous area or surface within the curtilage of the property; that rain water be stored within the confines of the property, not added to the main drains.</i></li> <li>• <i>No expansion into 3<sup>rd</sup> floor accommodation</i></li> </ul> <p>This was agreed unanimously by the Councillors. Clerk to reply to RBWM</p>		
	F	<p><b>18/00559 108 Coppermill:</b> extension &amp; conversion of garage, 2 storey rear extn, roof lights and dormer. The Parish Councillors noted that this is a very large plot with access to the back of the house from the left hand side so expansion wouldn't seem to be a problem. Cllr Crame proposed the following comments: <i>We have no objection providing:</i></p> <ul style="list-style-type: none"> <li>• <i>The proposed extension is within the rules of permitted development.</i></li> <li>• <i>No objections from neighbours.</i></li> <li>• <i>There will be no garage now, so it is important that full parking provision is made for all vehicles of residents of the property and visitors within the curtilages of the property.</i></li> <li>• <i>Any gates that are provided shall open away from the highway and be set back a distance of at least 7 metres from the nearside edge of the carriageway of the adjoining highway.</i></li> <li>• <i>All further permitted development rights be removed and no expansion permitted for at least ten years.</i></li> <li>• <i>Any hard ground surfaces are made of porous materials and retained thereafter, or provision be made and retained to direct run-off water from the hard surface to a permeable or porous area or surface within the curtilage of the property; that rain water be stored within the confines of the property, not added to the main drains.</i></li> <li>• <i>No expansion into 3<sup>rd</sup> floor accommodation</i></li> </ul> <p>This was agreed unanimously by the Councillors. Clerk to reply to RBWM</p>		
	G	<p><b>02/82099 and the promised AJNR bridge:</b></p>	<p>Cllr Crame has established the history of this section 106 obligation starting in 1991 (Berkshire CC planning application number 470508) through several company sales and acquisitions and planning consent revisions and most recently to an application to extend the workings at one of the pits (application number 17/03426 - full details in email dated 19/3/18) She has written to Mr Lamb at QuarryPlan (cc RBWM) with the details and asking for his assistance in ensuring the gravel companies meet their commitments</p>	
	H	<p><b>17/03426 Poyle Quarry (extension request):</b></p>		
	I	<p><b>Any other application received after agenda is published and before the meeting:</b></p>		
	ii	<p><b>17/03753 165 Coppermill Road:</b> Application refused by RBWM due to excessive total (past and proposed) increase of 81% and flood risk</p>		
<p><b>#05 Chairman's Communications:</b></p>				
	A	<p><b>HPC and historical approval of annual grant to Champney Hall Management Committee:</b> There appear to have been past financial arrangements whereby HPC agreed to grant £2000 pa to Champney Hall Management Committee (CHMC) to ensure maintenance and repairs could be carried out (plus £1000 towards insurance) however it does not look as if these monies have been paid, at least in the last 4 years. Rather than look for past minutes etc documenting this agreement, representatives of CHMC brought a plan for the hall to the Parish Council. CHMC propose an extension out from the rear (west) wall. From south to north this would add a lobby with access to disabled toilet and (moving north) a meeting room / parish office. Further north could be a lockable kitchen area, a storage room for the pre-school and new toilets (including disabled) for them. The current toilets could be removed to increase the size of the school room or to increase storage. The pre-school would lose the fenced play area to the west of the hall, but this could be replaced with a fenced play area to the north (the first few metres of the car park). CHMC has some funds, and proposes grant applications, but asked HPC, as Custodian Trustees, whether they would consider funding some of the costs. This improvement would make the halls available for hire simultaneously and therefore increase the local resident's access to a hall. Potential funding was proposed by Cllr Rayner, seconded by Cllr Crame and unanimously</p>		

		supported. CHMC now to look into costings etc. Cllr Rayner suggested approaching Prince Philip Trust Fund for funding	CHMC																																																
	B	<b>Communications received after the agenda has been published:</b> None																																																	
<b>#06 To receive reports from Borough Councillors and Parish Councillors:</b>																																																			
	A	<b>Including village maintenance items:</b> Cllr Rayner reported that the capital grant for Victorian style lamps on the village green had not been successful. The cost would be appx £5000. PC to consider whether the PC should pay, or wait until RBWM funding may be available Wooden posts on memorial green: as there were paid for by RBWM the clerk is having problems tracking the suppliers. A new method of attaching the chains has been suggested and will be trialled.	Agenda BH																																																
	B	<b>Play Equipment on Champney Field:</b> Cllr McAuley sent his apologies and no report was available	Agenda																																																
	C	<b>Community Website :</b> Clerk reported that this was now a shared service from St Michael's Church and Horton Parish Council. Information such as the bus time tables has been added																																																	
	D	<b>10/11 Bus service:</b> Cllr Rayner reported that bus timetables were now posted up in the village, but were subject to alteration to improve the service. This is a temporary solution and alternatives are being looked into																																																	
	E	<b>HPC Asset Register to date</b> <table border="1"> <thead> <tr> <th>DATE purchased</th> <th>DETAILS</th> <th>VALUE</th> <th>Physical location</th> </tr> </thead> <tbody> <tr> <td>14/15</td> <td>play equipment</td> <td>£7,049.24</td> <td>In Champney playing field</td> </tr> <tr> <td>14/15</td> <td>hall heating</td> <td>£5,997.00</td> <td>Champney Hall</td> </tr> <tr> <td>14/15</td> <td>Laptop</td> <td>£297.95</td> <td>Held by clerk</td> </tr> <tr> <td>14/15</td> <td>Notice board</td> <td>£389.90</td> <td>Jct of Coppermill &amp; Stanwell</td> </tr> <tr> <td>15/16</td> <td>Christmas tree lights</td> <td>£493.76</td> <td>Decommissioned Dec 2017</td> </tr> <tr> <td>16/17</td> <td>Play swing</td> <td>£156.00</td> <td>In Champney playing field</td> </tr> <tr> <td>16/17</td> <td>Concrete benches</td> <td>£870.00</td> <td>In Champney playing field</td> </tr> <tr> <td>16/17</td> <td>Computer mouse</td> <td>£12.99</td> <td>Held by Clerk</td> </tr> <tr> <td>17/18</td> <td>Christmas tree lights</td> <td>£279.00</td> <td>Held by Cllr Rayner</td> </tr> <tr> <td>17/18</td> <td>HP Printer</td> <td>£160.00</td> <td>Held by clerk</td> </tr> <tr> <td>17/18</td> <td>Betty's troughs</td> <td>£360.00</td> <td>Memorial Green</td> </tr> </tbody> </table>	DATE purchased	DETAILS	VALUE	Physical location	14/15	play equipment	£7,049.24	In Champney playing field	14/15	hall heating	£5,997.00	Champney Hall	14/15	Laptop	£297.95	Held by clerk	14/15	Notice board	£389.90	Jct of Coppermill & Stanwell	15/16	Christmas tree lights	£493.76	Decommissioned Dec 2017	16/17	Play swing	£156.00	In Champney playing field	16/17	Concrete benches	£870.00	In Champney playing field	16/17	Computer mouse	£12.99	Held by Clerk	17/18	Christmas tree lights	£279.00	Held by Cllr Rayner	17/18	HP Printer	£160.00	Held by clerk	17/18	Betty's troughs	£360.00	Memorial Green	
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	F	<b>Website Report February:</b> Clerk reported she had received a monthly report. The report can be requested if required.																																																	
	G	<b>Neighbourhood Plan :</b> Cllr Crame reported the plan had not been reviewed by RBWM	Agenda																																																
	H	<b>Neighbourhood Watch and Neighbourhood Action Group :</b> no update	Agenda																																																
	I	<b>Compensating grant:</b> Cllr Cole reported that the Compensation grant was a total RBWM grant of £63000 payable to parishes that would have otherwise lost out financially due to the number of residents who were exempt from paying council tax. Horton's amount (it fluctuates, but is around £2000) is paid in addition to the precept sums each year. It is not applied for or requested. If it is subsequently removed from the precept form the Cllrs may need to consider increasing the precept sum by this amount.																																																	
	J	<b>Parish Emergency management:</b> This course has been postponed to 9 <sup>th</sup> April	Agenda																																																
	K	<b>RBWM Press Release re infrastructure funding:</b> The borough has been awarded a one off grant of £547000 to help develop infrastructure to match regeneration and the emerging Borough Local Plan																																																	
	L	<b>Other reports as appropriate:</b> Cllrs Bovingdon and Crame and the Clerk met with 4 senior staff at RBWM. A summary of the matters attached is available from the clerk	BH																																																
<b>#07 Other Communications or Consultations:</b>																																																			
	A	<b>Heathrow Expansion:</b> Councillors discussed whether living in the village and possible being affected by the airport plans meant they had a conflict of interest. It was agreed that this could be the case for all local Parish Councils and that as long as they were doing the best for the village this would negate and conflict of interest. Cllrs discussed the need to protect the village from noise, pollution and traffic, and considered that the plans will, if approved, be a terribly negative impact on the village. Cllr Crame proposes that the PC reinforces previous comments by 28 <sup>th</sup> March. Seconded by Cllr Coogan. Cllrs were encouraged to comment as individuals too	JC All																																																
	B	<b>Greens Quotes for 2018/9:</b> The Clerk contacted three landscaping / maintenance companies to quote for the greens works for the year 2018/2019. One, (Bennett Streetcare), did not submit a quote, Nigel Jeffries quoted £9220 (plus VAT) and Garden Designs quoted £7150 (plus VAT). Cllr Crame proposed we continue with Garden Designs. Seconded Cllr Cole. All in favour.																																																	
	C	<b>BALC e-bulletin (2) :</b> This bulletin included a number of information sheets that need to be looked at. A number of Cllrs took sheets and will report back at the next meeting. <table border="1"> <tbody> <tr> <td>L08/17 Privacy Notices</td> <td>Cllr Cole</td> <td>NC</td> </tr> <tr> <td>L09/17 General Data Processing Regulations (GDPR) And L10-17 Data Protection Officer</td> <td>Cllr Cole</td> <td>NC</td> </tr> <tr> <td>Local Government Finance Settlement</td> <td>Cllr Cole</td> <td>NC</td> </tr> <tr> <td>PC09-17 Review of Park Homes (Mobile Homes) Legislation</td> <td>Cllr Crame</td> <td>JC</td> </tr> </tbody> </table>	L08/17 Privacy Notices	Cllr Cole	NC	L09/17 General Data Processing Regulations (GDPR) And L10-17 Data Protection Officer	Cllr Cole	NC	Local Government Finance Settlement	Cllr Cole	NC	PC09-17 Review of Park Homes (Mobile Homes) Legislation	Cllr Crame	JC	Agenda																																				
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		PR19-17 Industrial Strategy	Cllr Crame	JC	
		PR18-17 Prudential Framework	Cllr Crame	JC	
		PR17-17 Disqualification Criteria (for Councillors & Mayors)	Cllr Cole	NC	
		<b>Transparency Grant</b> –Clerk advised that ten parish councils took advantage of the transparency grant, with awards totalling £10942.			
	D	<b>BALC – March 2018:</b>			
	Di	<b>Staff Retention:</b> This was not considered to be a significant issue			
	Dii	<b>L01-18: Financial Assistance to the Church:</b> This was not considered to be a significant issue			
	Diii	<b>Reporting Personal Data Breaches / Data Protection Compliance funding :</b> Cllr Cole took this to report back on at the next meeting		NC	
	E	<b>Riparian land owner rights &amp; responsibilities:</b> Clerk advised that this had changed, and that the details were on the Community website			
	F	<i>(Left intentionally blank):</i>			
	G	<b>Local Gov Boundary Commission:</b> The Local Government Boundary Commission has published its recommendations: they suggest that Horton and Wraysbury merge with Datchet with an estimated electorate of close to 8500, and three Ward Councillors. The full recommendations and detailed interactive maps are available on <a href="http://www.consultation.lgbce.org.uk">www.consultation.lgbce.org.uk</a> , and <a href="http://www.lgbce.org.uk">www.lgbce.org.uk</a> . Comments are invited until 7 <sup>th</sup> May. This proposal was accepted by the Councillors as a reasonable compromise.			
	H	<b>AJNR &amp; PP:</b> Recent works have seen AJNR significantly cut back making the paths much wider. Clerk will be meeting the Countryside Manager there at 10am on Wednesday 10 <sup>th</sup> May. All welcome			
	I	<b>Any communications received after the agenda has been published:</b> (i) Press Release: RBWM has provided one off funding to Citizens Advice Bureau (to the tune of £32810) in addition to the annual funding. CAB is available at The Bridge Café in Datchet (ii) Volunteer Groups: The clerk has received a potential offer of volunteer groups to help improve public rights of way in the village. A number of possible areas were suggested, including Pickins Piece, the Park Lane footpath to Wraysbury, and ditches.. Clerk to write to the organisers (iii) A resident has written to the clerk (copied to Streecare at RBWM) about the mud on the footpaths along Stanwell Road. Within 48 she emailed again to say the footpaths had been swept. (iv) RBWM spring publication “Around the Royal Borough” is being delivered to homes over the next three weeks. If anyone doesn’t receive theirs (or knows anyone who doesn’t) please advise the clerk.			<del>BH</del>
<b>#08</b>		<b>Financial and Audit</b>			
	A	<b>Payment of invoices:</b> to receive for approval a list of invoices received:			
		<b>PAYEE</b>	<b>INVOICE</b>	<b>CHEQUE</b>	<b>VALUE</b>
		HMRC (PAYE)	April	300498	£94.80
		B&B Hickley	March	300499	£379.26
		MH-P Web hosting	3203	300500	£108.00
		B&B Hickley (vistaprint)	9301396227	300323	£77.72
		B&B Hickley (Birstall, flower trough)	112565	300324	£405.00
		B&B Hickley (HP Printer)	6163142	300325	£160.00
	B	<b>Any receipts (other than precept or compensating grant):</b> none			
	C	<b>Audit Recommendations:</b> The following documents have been prepared and were distributed for proofreading			
		Privacy Policy:	Report from Cllr Coogan and / or SinclairHill	Deferred to next meeting	EC JSH Agenda
		Financial Procedures:	Report from Cllr Cole	Deferred to allow Cllr Cole to receive an electronic version of the documents	<del>BH</del> Agenda
		Risk Assessment:	Report from Cllr Cole	Deferred to allow Cllr Cole to receive an electronic version of the documents	<del>BH</del> Agenda
		Equality & Diversity:	report from Cllrs SinclairHill and / or Coogan	Deferred to next meeting	ED JSH Agenda
		Meeting Rules:	Report from Cllr Bovingdon	Cllr Bovingdon proposed this document was adopted by the Parish Council. Seconded Cllr Patel. <b>To be sent to all Councillors</b> , added to the website and made available to members of the public at meetings	BH
		Public Participation:	Report from Cllr Bovingdon	Cllr Bovingdon proposed this document was adopted by the Parish Council. Seconded Cllr Patel. <b>To be sent to all Councillors</b> , added to the website and made available to members of the public at meetings	

		Supplier Questionnaire:	Report from Cllrs Cole and/or Bovingdon	This document was discussed. There was concern that the form was beyond what was needed for our purchases. Cr Crame agreed it could be considered 'overkill', and could be shortened, but explained that the content is relevant. E.g. Garden Designs employ people but we do not know where they come from and whether he has made sure they're legal. If it transpired he was using staff that came under the category of illegal immigrants or modern slavery, and we would be liable for not investigating in the first place. Similarly, if we are buying e.g. heaters for the hall, we need to know that the manufacturers have all the right accreditation because it's our duty to make sure the right sort of stuff is in place. If there was a fault with purchased items again the PC would be liable for not having made the right enquiries. This matter to be further discussed at the next meeting	BH
	D	<ul style="list-style-type: none"> <li><b>Clerk's purchase of copier / printer / scanner</b></li> </ul>			Agenda
	E	<b>Any other Finance items received after the agenda has been published:</b> The clerk reported that a review of the hours worked by herself and the RFO averaged slightly over 15 hours per week – far more than was currently being paid. (The budgeted amount is above the amount currently being paid.) Cllr Crame proposed the clerk's hours were increased to 15 p/w. Seconded by Cllr Patel. All in favour.			
#09	<b>Questions from the public:</b>				
	(If appropriate)				
#10	<b>Dates of future meetings:</b> 2018, Third Tuesday of each month				
	Tuesday 10 <sup>th</sup> April 2018 <b>Annual Parish Meeting</b>				
	Tuesday 17 <sup>th</sup> April 2018 Parish Council Meeting				
	Tuesday 15 <sup>th</sup> May 2018 <b>Annual General Parish Council Meeting &amp; Parish Council Meeting</b>				
	Tuesday 19 <sup>th</sup> June 2018				
	Tuesday 17 <sup>th</sup> July 2018				
	No meeting scheduled for August				
	Tuesday 18 <sup>th</sup> September 2018				
	Tuesday 16 <sup>th</sup> October 2018				

The meeting finished at 9:43pm

All votes were unanimous unless specified.

**\*\* Draft Minutes – not for distribution outside Horton Parish Council until signed by the Chair \*\***

Minutes prepared by Clerk to the Council. Mrs Benta Hickley, 4B Bells Lane, Horton, SL3 9PW Email [Clerk@HortonParishCouncil.Gov.uk](mailto:Clerk@HortonParishCouncil.Gov.uk). Note: Personal callers by appointment only.

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