

Horton Parish Council

MEETING of the COUNCIL of the Parish of Horton

Tuesday 18th June 2019

Minutes

#01	Councillors	
A	<p>Present, and apologies and declaration of interest: Present: Cllrs Bovington, Crame, Gibbons, SinclairHill, Coogan, Ward Cllr Larcombe and the Clerk Apologies: Cllr Cole</p>	
B	(and questions from the public if appropriate): none	
C	Cllrs to re-sign DPI and C of C forms: Cllr present have re-signed their forms	
#02	Statutory items:	
A	Recording Requests received: none so recording was not permitted	
B	Minutes of previous meeting for approval: With the amendment requested by Cllr Crame (that Magistrates' court reports would not be suitable for Facebook page, Item ref 2019/05/14/#07/E). Cllrs approved V2 (proposed Cllr Crame, seconded Cllr Bovington)	
C	Minutes of Annual Parish Meeting for approval: Proposed Cllr Crame, seconded Cllr Bovington. These have been approved and signed, but will be put forward again at the 2020 APM for Parish approval.	
#03	Matters arising from previous meetings of the Parish Council (unless due to be covered later):	
A	Parking outside St Michael's church: See #06/J	
B	5 Bells / Horton Arms: See Planning section	
C	Assets of Community Value: The proposal for the Convenience Store has been submitted. Clerk is working on proposals for 5 Bells /Horton Arms and The Crown, but need owners details hence the delay.	
D	RBWM CCTV: David Scott from RBWM was asked if RBWM could hold over the promised £5k to next year as we can't justify the additional expense this year. He suggested "... the Ward Members ... make a new capital bid for 2020/21 capital funding in September to try and get all the funds ie £20K as efforts to raise the funds local have not yet been successful. As a second time around and more justification now available may stand a better chance I would hope." Clerk to ask Ward Cllrs to action this	BH
E	Parish CCTV: The contractors who fitted the (domestic standard) CCTV for Champney Hall can fit a pole and two cameras on the front boundary of Champney Hall. This would be an anti-vandal post with cameras pointing both directions on Stanwell Road. The cost would be £3480.00. Clerk could then write to all transport companies identified as using the road reminding them of the 7.5T limit and any planning restrictions in place. Proposed by Cllr Crame, seconded by Cllr Gibbons. All in favour.	BH
F	Message from new Ward Councillors: Cllr Cannon emailed on behalf of himself, Ward Cllr Muir and Ward Cllr Larcombe to advise they will do their best to ensure that one of them (at least) would attend as many Parish Meetings as they diary would permit. He asked that minutes and agendas are sent to all 3. Clerk to ensure this happens. Ward Cllr Larcombe advised that three had met and (although 2 are Conservative and 1 independent) agreed that they all have the best interests of the three villages at heart and are happy to work as a team	
G	Any other matters arising from the previous minutes : none	
#04	Planning applications and Highways:	
A	Planning Applications received: see appendix	
i	19/01434 Little Court, Bells Lane - consent to replace opaque glazing (2 x first floor side windows) and infill an existing internal opening- Cllrs understand that listed buildings may not have opaque glass, but this request is probably for privacy reasons. Cllrs have no	4/7/19

		objection to the proposals but would prefer some sort of glazing that maintains the appearance of a standard window. Proposed Cllr Crame, seconded Cllr Bovingdon	BH
	ii	19/01559 Horton Brook Quarry - installation, alteration or replacement of other solar photovoltaics equipment on roofs of non-domestic buildings - Cllrs have no objections to this request. Proposed Cllr Crame, seconded Cllr Bovingdon	9/7/19 BH
	iii	Any other applications received in time to be discussed at the meeting - none	
	B	Planning Enforcement Complaints: See appendix	
	i	19/50206/ENF Land behind Michellsons, Horton Trading Estate - land cleared and laid to tarmac. Planning Permission is required but had not been applied for. Cllrs are concerned as to whether or not Mitchellsons own the land (Clerk to ask neighbours if they know), and are very concerned that these works will reduce the amount of rainwater that can flow away through the soil and will add to the already severe flooding that occurs regularly at the junction of Mill Lane and Cherry Way. Clerk to write to Planning Enforcement with these concerns. Proposed Cllr Crame, seconded Cllr Coogan	BH
	ii	5 Bells / Horton Arms - (ENF reference not received from RBWM) Cllrs are very concerned that these works appear to be continuing, and behind painted windows. The occupiers claim to have submitted planning permission but this does not appear to be the case. Cllrs are concerned that irreparable changes (criminal damage) are being made to a listed building and ask the clerk to contact RBWM Planning Enforcement again to ask that they take immediate action to ensure this is not allowed to continue. Cllrs are additionally concerned about the flytipping: although this is not a planning matter the Cllr ask that RBWM take action to ensure this is removed to prevent waste blowing dangerously across the road as well as for aesthetic reasons. Proposed Cllr Crame, seconded Cllr Coogan	BH
	iii	Any other enforcement issues received in time to be discussed at the meeting: None	
	C	Other planning issues, decisions and appeals: see appendix	
	i	Any other issues, decisions or appeals received in time to be discussed at the meeting: None	
	D	Highway Issues (as raised with Cllr Cannon) : see appendix	
	i	Issues raised with Cllr Cannon: Cllr Cannon asked (in his capacity as a Datchet, Horton and Wraysbury Ward Councillor and Lead Member for Public Protection) the three villages to contribute to a Ward wide 'highways problem profile' for our ward, to identify highways issues such as speed, congestion, safety and parking issues for discussion with officers to understand solutions and proposals. Cllr Crame replied identifying the village's requests for access-only restrictions, enforcement for speeding and overweight vehicles, lower and enforced speed restrictions and CCTV at main entry points to Horton and Wraysbury. Cllr Cannon has not acknowledged the email so Clerk to send it again.	BH
#05	Chairman's Communications / RBWM Communications:		
	A	Any communications received after the agenda has been published: The Chair will inform the Councillors but no discussion or vote will take place until the next meeting	
	i	Cllrs have received an invitation from Colne Valley Park Community Interest Company to attend a meeting to discuss the fundamental and far-reaching impact of the proposed Heathrow Expansion. Unfortunately this clashes with the next Parish Council meeting. Clerk to send apologies	BH
	ii	RBWM have advised that Cllrs may request a free copy of the electoral register relating to the parish they represent (and subsequent monthly alterations). Please contact the clerk for a request form. Clerk to send Cllr Crame the request form.	BH
#06	To receive reports from Borough Councillors, Parish Councillors or Clerk:		
	A	Neighbourhood Plan and Borough Plan: Neighbourhood Plan: the inspector has received a number of comments from organisations, trusts or individuals who will be affected by the NP. The inspector was concerned about the development brief (that developer plans >10 dwellings or > 0.4 hectares should evidence Parish	

	<p>and community consultation and feedback). A reply has been sent, with the backing of the NP committee that this is already used by the Ascot Sunninghill and Sunningdale NP (which has been approved) and a precedent is therefore set. Thames Water have objected to the NP's parking provision requirements for new dwellings.</p> <p>Borough Plan: This is still in limbo as RBWM have not been able to provide the inspector with the 'comprehensive update on progress' that Jenifer Jackson had hoped to provide. The Local Traveller Plan has still not been published, and the promised meeting with Cllr Crame has not occurred. The numerical facts in the LTP are inaccurate and contradictory and need to be resolved before it can be published. The local GRT representatives & Parish representatives group are still meeting.</p>	
B	<p>Pickins Piece: This has been included in the RBWM 'call for sites' reply from Horton parish Council with a recommendation/request that it be used for affordable housing. This can now be removed from the agenda</p>	
C	<p>NAG Report: This group is addressing the problems that lead to the fatality of Staines Road, and speeding in Coppermill Road as well as other issues. Datchet is not currently well represented on this group.</p>	
D	<p>Defibrillator: Clerk reported that the Defibrillator is now live and will soon be registered with the Ambulance Service so 999 callers can be given the code. Three guardians are required - points of contact if there are any queries regarding the defibrillator, and persons responsible for making the weekly and monthly checks. The clerk and Cllrs Gibbons and Coogan volunteered and their contact details were taken to be added to the South Central Ambulance Service guardian register. Clerk to send the registration form to SCAS [<i>NB not mentioned at HPC meeting - CHMC have included the Defib on the buildings and contents insurance</i>]</p>	BH
E	<p>Victorian Style Lights (Village green) update: AA-lighting (as appointed by RBWM) have quoted £5223.72 to replace all 5 village centre lanterns. Cllrs decided to proceed with 4 lanterns (excluding Champney Close) which reduces the cost by £1221.87. Proposed Cllr Crame, seconded Cllr Bovington. Clerk to arrange for necessary tree trimming to be carried out to allow access for installation and painting</p>	BH
F	<p>Ward Councillors' report: Cllr Larcombe reported on</p> <ul style="list-style-type: none"> • Heathrow consultation (concerns that the runway bridge over the M25 would be a potential problem) • Pavement parking (the Government consultation is still open, Clerk to send link to Cllr Crame) • Flooding concerns (he has been appointed to the Regional Flood & Coastal Committee for the Thames scheme - the proposed River Thames flood alleviation scheme will cost £600m to deliver (£80m already spent) and funding is £240m short, there appears to be issues with Corporate amnesia which he will tackle), • Heathrow's involvement with the Thames scheme (negligible), • the flood plain map (inaccurate) • concerns over the 'hydraulic model' (in that it can only be assessed for accuracy in the event of a flood,) • RBWM Borough Plan (whose information relating to flood policy is inaccurate) • Lack of water course maintenance (no effective dredging has been carried out in the last 20 years - shallow water has been deepened with the dredge results being deposited in a deeper section of the river - improving boat journeys but no difference to water capacity). 	BH
G	<p>BALC / HALC / NALC updates: Available from https://tinyurl.com/HPCCLrsDrive</p>	
H	<p>Flood Warden's report / River Thames Scheme report: Mr Parker advised that Environment agency plan to plug (poison) felled stumps downstream of the road bridge (towards the station) in the near future, and has scheduled weed cut for this month (subject to weather, delivery and resource). They will not include the mill stream loop as this is deemed to be low flood risk</p>	

	I	Traveller Local Plan & Parish Community working group: see #06/A/Borough Plan							
	J	Pavement and verge parking consultation and issues:							
	i	Report from Clerk (Parking outside St Michael's): RBWM's Neil Walter is due to arrange for a site engineer to visit to see what would be appropriate.							
	ii	Report from Cllr Larcombe (pavement and verge parking in the ward): See #06/F Ward Cllrs Report							
	K	<p>Parish Council Reps:</p> <p>Planning: Cllr Crame to continue with this responsibility.</p> <p>Planning subcommittee: this was not deemed necessary. Cllr Crame asked if the Council would give her authority to reply on their behalf in the event of a reply being needed before the next due meeting. Proposed Cllr Bovingdon, seconded Cllr Gibbons</p> <p>Play Equipment weekly inspection: Cllr Gibbons to take on this responsibility</p> <p>Purchase Quotes: this was not deemed necessary</p> <p>Fly-tipping: Cllr Gibbons and Clerk</p>							
	L	Fly tipping: Including Portable CCTV equipment on Park Lane: Clerk has chased RBWM, no date yet provided							
	M	<p>Heathrow Expansion update: Cllr Crame recommends that as individuals everyone should reply to the consultation papers. Her responses to impact assessment included:</p> <ul style="list-style-type: none"> • air quality / pollution (from increased air traffic movements, from increased construction traffic movements and from increased airport traffic movements) • Aircraft noise - Incessant now; can only worsen with more air traffic movements • Road traffic noise will increase • Road traffic will increase through the Village whilst construction takes place • Airport traffic will increase once airport enlargement has occurred • Inevitability of subsequent further airport expansion will further impinge on the Village • Pressure on local authority to provide housing for additional airport personnel - Horton is Green Belt and this will be infringed. • Pressure on local amenities e.g. Health centres, schools, already overburdened. • Further increase in price of local housing will force local/long term residents out of the area. • There will be a significant detrimental effect to the village its residents, agricultural open spaces and heritage buildings from proposals to: extract more minerals and then infill the sites; construct the new runway; move the M25; move the Colne river and tributaries; build a new terminal and associated services; and build new proposed housing developments will have further detrimental effects on the Village, 							
	N	Inspection of Play Equipment: Zurich report - trim trail, top of highest of three hurdles is a potential hazard and should be repaired. The equipment is no longer under warranty. Clerk suggested that Brian Hickley (RFO) could do this work but outside of his RFO responsibilities (ie and submit an invoice) unless this was a conflict of interest. Approved: proposed Cllr Bovingdon, seconded Cllr Crame	BH						
	O	<p>Clerk's report:</p> <p>Councillors were given a copy of this report. Bolded/highlighted items were discussed and if applicable discussion notes have been added. Newsletters from BALC HALC & NALC are available from the HPC Google Drive https://tinyurl.com/HPCCLlrsDrive. Website reports and RBWM press releases are available from the clerk.</p> <table border="1"> <tr> <td>Broadband for Rural Communities</td> <td>Grants are available towards installing gigabit-capable broadband. Cllr Cole advises that this isn't really for residential use. Only the initial installation cost is subsidised. The ongoing monthly cost is several hundred – not the £20 or less that "home" users are used to paying. Please ask Clerk or Cllr Cole if you require more information</td> </tr> <tr> <td>Cappagh / mud and stones on the road:</td> <td>They have been requested (4th time) to bring the road sweeper to the Memorial green at least once a day</td> </tr> <tr> <td>Christmas tree lights -</td> <td>These are now 2 years old and to be PAT tested when Rayner's farm equipment is tested. HPC to be invoiced separately.</td> </tr> </table>	Broadband for Rural Communities	Grants are available towards installing gigabit-capable broadband. Cllr Cole advises that this isn't really for residential use. Only the initial installation cost is subsidised. The ongoing monthly cost is several hundred – not the £20 or less that "home" users are used to paying. Please ask Clerk or Cllr Cole if you require more information	Cappagh / mud and stones on the road:	They have been requested (4 th time) to bring the road sweeper to the Memorial green at least once a day	Christmas tree lights -	These are now 2 years old and to be PAT tested when Rayner's farm equipment is tested. HPC to be invoiced separately.	
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	Datchet Road / Horton Gardens trees	Thames Water have advised that birds are still nesting in the trees so they cannot commence cutting back the trees. They are booked to be cut back in the autumn.	
	Green & Blue Infrastructure Study	Workshop arranged for 27th June at Town Hall 14.00 to 16.30. Please advise Clerk if you would like to attend (G&BI is an umbrella term covering parks, waterways, gardens, trees, green roofs, allotments etc)	
	Green bins query raised at APM	RBWM Highways advise complainant has been given a free extension of his subscription service. Residents are asked to have their green bin available all day on the due day (from 7am to 4:30pm) and only submit a missed report after this time. Reports can be made on 01628683800 or customer.service@rbwm.gov.uk or on the RWMN website at https://www3.rbwm.gov.uk/missedbin	
	Heathrow	Press Release from RBWM advises that the High Court failed to quash the Government's Airport National policy Statement regarding Heathrow expansion. RBWM says they will continue to explore every avenue possible to protect their residents from the health and environmental consequences of a third runway.	
	Horton Road (to Colnbrook) crash barrier	Reported as damaged. Acknowledgement received, due to be repaired by 28 th May. Ref HIG010099	
	News Release	From September 2019 RBWM will fix all road potholes (>40mm deep) and footway potholes (>25mm deep) within 24 working hours	
	Pensions Regulator	Re-declaration of compliance received and acknowledged by Pension Regulator	
	Traffic lights on Welley Bridge	Clerk has emailed RBWM: Can you please arrange for someone to look at the timing of the traffic lights on welly Road Bridge in Horton, the one that goes over Sunnymeads railway station. // It appears that the green side stays green long after the first block of traffic has gone over and lets two or three more blocks of cars over whilst the red side is waiting very long time // We know from past Experience that this issue leads to people jumping the red lights and would like it looked at and resolved as quickly as possible thank you. <i>REPLY: The traffic lights issue have been reported to Siemens and the reference number is (922524).</i>	
	Training opportunities (all details have been emailed to Cllrs)	BALC training - free for new Cllrs, £29.50 for refresher courses Planning for change through community organising - training at Woolhampton Village Hall on Friday 21st June from 10am to 4pm. Please advise Clerk if you would like to attend Planning workshop for local town & parish councils	
	Waste bins on Coppermill Road	I chased RBWM on 6 th June - still no reply re installation date or proposed location	
	Waste Collections	From September Serco will take over the contract The new trucks will use hybrid technology and reduce carbon emissions by 30% compared to standard trucks. On top of that, under the new contract recycled and garden waste will be collected together further helping to reduce emissions and cut mileage. Their [Serco's] commitment to reducing carbon emissions and making recycling easier for our residents, while maintaining weekly collections made them a standout supplier.	
	P	Any communications received after the agenda has been published: The clerk will inform the Councillors but no discussion or vote will take place until the next meeting	
#07	Other Communications or Consultations:		
	A	Communications Policy: last reviewed March 2015 - Proposed Cllr Crame, seconded Cllr Bovingdon	BH
	B	Complaints Policy: last reviewed March 2015 - Proposed Cllr Crame, seconded Cllr Bovingdon	BH
	C	Facebook: should we have a FB presence? Cllrs agreed this was not an activity HPC should pursue	
	D	Any communications received after the agenda has been published: none	
#08	Financial		
	A	Any receipts: to advise the Councillors of any receipts over and above the precept and the compensating grant - none	
	B	Audit Update: The AGAR has been received and logged by the external auditors	
	C	Payment of invoices:	

	i	To receive for approval a list of invoices received. Cllrs were made aware that there were 2 replacement cheques. 300396 (18/2/19) payable to HMRC has not been stopped, but 300517 (14/5/19) payable to B & B Hickley has been stopped. This has incurred an £8 fee, Cllrs agreed (proposed Cllr Crame, seconded Cllr Gibbons) that HPC would cover the cost.																																														
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	ii	Advice re Direct Debit: HPC's Data Protection fee is payable by Direct Debit (this is the only DD set up on the HPC account). ICO will collect £40.00 on or before 28/6/19																																														
	D	Any other Finance items received after the agenda has been published: Cllrs asked about making payments by electronic banking. Clerk and RFO to look into this																																														
#09	Questions from the public: (If appropriate)																																															
	none																																															
#10	Dates of future meetings: 2018 & 2019, Third Tuesday of each month																																															
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For information

Newsletters from BALC HALC & NALC are available from the HPC Google Drive.
Website reports and RBWM press releases are available from the clerk.

END OF MINUTES

The meeting finished at 8:38pm

All votes were unanimous unless specified.

**** Draft Minutes – not for distribution outside Horton Parish Council until signed by the Chair ****

Minutes prepared by Clerk to the Council.
Mrs Benta Hickley, 4B Bells Lane, Horton, SL3 9PW
Note: Personal callers by appointment only.
Email Clerk@HortonParishCouncil.Gov.uk.
Parish Phone 07957 588 277

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