

# Horton Parish Council Meeting Tuesday 19<sup>th</sup> February 2019

## Minutes\*

#01	<b>Present, and apologies and declaration of interest</b>		
	<p><b>Present:</b> Cllrs Patel, Coogan, SinclairHill, Cole and the Chair Cllr Bovingdon, together with the Clerk, Benta Hickley and 2 members of the public.</p> <p><b>Apologies:</b> Cllrs Crame, Rayner and McAuley</p> <p><b>Questions from the public :</b> None</p>		
#02	<b>Statutory items:</b>		
	A	<b>Recording Requests received:</b> None, so recording was not permitted	
	B	<p><b>Minutes of previous meeting for approval:</b> Cllr Cole asked that the word “generous” be removed from 2019/01/15/6/E. Unanimously agreed, Clerk to action. Amended minutes were proposed by Cllr Cole and seconded by Cllr Patel. Cllr Bovingdon signed the January minutes.</p>	
#03	<b>Matters arising from previous meetings of the Parish Council (unless due to be covered later):</b>		
	A	<p><b>Parking outside Champney Playing Fields:</b> the new flower beds have been constructed and filled and Cllrs agreed this was an improvement. Clerk advised that she had had a phone call from one resident asking where he was now supposed to park. She explained to him that this had never been approved parking but if he would put his concerns in an email she would raise the issue with the PC and the Housing Association. No email yet received</p>	
	B	<b>Defibrillator:</b> (see #06F below).	
	C	<p><b>Any other matters arising from the previous minutes:</b> 2019/01/16/6/R. Cllr Patel has had a cracked windscreen from stones on the road possibly from the Cappagh / Kingsmead Quarry site. Cllrs are concerned that lorries are driving through a wheel wash rather than actually having their wheels washed and this is allowing mud and stones onto Stanwell road. They are also concerned that the road cleaner only cleans east of the site gates (based on vehicles only turning right from the site) but other road users are spreading the mud and stones into the village itself. Clerk has been requested to ask Cappagh if they will send the road sweeper as far as the memorial green to keep the roads cleaner. A final concern was that the road sweeper’s rotating brushes on the nearside are just sending gravel and mud down the drains. Clerk to ask Cappagh to please use a guppy (? Gully sucker?) to suck out the drains</p>	
#04	<b>Planning applications and Highways:</b>		
	A	<b>Planning Applications received:</b>	
		i	<p><b>19/00272 19 Coppermill Road:</b> Single storey Rear Extension</p> <p>There is a boundary dispute between these two properties. Cllr Crame proposed we write to planning and recommend that neither gets permission until this issue and the dispute have been resolved. Seconded Cllr Bovingdon</p>
		ii	<p><b>19/00322 17 Coppermill Road:</b> Single Storey Rear Extension (&lt;7.75m deep, 3.7m high with eaves height 2.99m)</p>
			1/3/19
	B	<b>Planning Enforcement Complaints:</b>	
		i	<p><b>22 Milton Close:</b> fencing. Cllr Cole is awaiting a reply from Land Registry</p>
		ii	<p><b>Horton Arms:</b> unauthorised. Works to a listed building. Enforcement (Rebecca Prideaux) at RBWM has written to the owner and carried out a full site assessment (inc. photos). She has advised the owner that the works should stop immediately, and is keeping the site on her priority list</p>
		iii	<p><b>1792/50208 Brookfield.</b> Neighbour has contacted Cllrs and advised that the planning consent was for 2 bed 2 bath &amp; lounge extension for family use (12/02639/CONDIT), but the extension is 5 bedroom plus lounge and kitchen and is rented out via air B&amp;B</p>
			NC

			( <a href="http://tinyurl.com/AirBnBHorton">http://tinyurl.com/AirBnBHorton</a> ). Cllr Crame has asked RBWM Planning enforcement to look into this	
		iv	<b>Parking outside St Michael's Church.</b> Cllrs have raised concerns over parking outside the church. Vehicles regularly park completely on the footpath and this is an obstruction of highway. (see Google maps streetview for an example). Cllrs to please send photos of this occurring in future to the clerk who will forward them to Community Warden and PCSO to ask if they will take action against the offenders. Clerk to ask Vicar Colin to ask parishioners and mourners to park respectfully and legally. Church to consider whether a sign is required	BH
	C	<b>Other Planning issues, decisions and appeals</b>		
		i	<b>Summerleaze:</b> road access. The new access road from Poyle Quarry was approved by Slough BC. RBWM has requested that conditions be imposed regarding HGVs using the direct / permitted route to M25 rather than through Horton village.	
		ii	<b>Jayflex Colnbrook:</b> vehicles departing. RBWM Planning advise that they will investigate any breaches of planning and will take enforcement action if vehicles are proved to be exiting towards Horton. They will check that the site has arrangements in place for informing drivers of the correct route. Jayflex advise that their vehicles only turn right from the site. Cllrs are sure that these vehicles do exit via Horton. Clerk asks that any photographic evidence is forwarded to her and she will contact Jayflex. A question was raised from the public regarding pumping water from one area to another (through 14" pipes) to allow dry extraction. Is this happening and if so is it permitted? It is believed that this interferes with the natural flow and natural levels of water in the area and could cause subsidence. Clerk to write to Jayflex.	BH
		iii	<b>17/03426 Poyle Quarry (sand &amp; gravel extraction, restoration by infilling with inert waste):</b> decision. This application has been granted subject to 28 conditions including hedgerow planting, protection of existing trees, working hours of 7am to 6pm (1pm on Saturdays) and no working on Sundays or bank holidays, all equipment to be fitted with silencers, and all vehicles to be able to turn around rather than reverse unless fitted with silent reversing alarms.	
		iv	<b>TR020004 Heathrow Western Hub EIA Scoping Notification &amp; Consultation:</b> Cllr Crame sent a message that she has not been able to prepare a proposed reply but the submission date is before the next meeting. She proposed that she be permitted to answer appropriately (ie protecting the village from HGV movements, noise, air pollution etc). Seconded Cllrs Coogan and Bovingdon	JC
	D	<b>Any other planning items received after agenda is published and before the meeting:</b>		
		i	<b>Horton Garage:</b> It appears that works are being carried out to the rear building (previously M&S Autos). Cllr Patel advised that he has spoken to the owners and workers as well as kept an eye on the works and he believes that it is being re-cladded - the roof and walls are not being moved or increased in height.	
		ii	<b>8 Horton Gardens:</b> There is a lot of clearance (of orchard) and a static caravan has been installed. <i>Councillors questioned whether planning permission would be required for this</i>	
#05	<b>Chairman's Communications / RBWM Communications:</b>			
	A	<b>Invitation to the Mayor's Charity Event:</b> Clerk has details if anyone wants to attend this event on 5th April		
	B	<b>Any communications received after the agenda has been published:</b> None		
#06	<b>To receive reports from Borough Councillors, Parish Councillors or Clerk:</b>			
	A	<b>Clerk's report (Misc items)</b> Bolded/highlighted items were discussed and if applicable discussion notes have been added		
		<b>D of I and C of C forms please</b>	<b>DPI: Cllr Rayner, C of C: Cllr SinclairHill has signed her C of C form.</b>	
	B	<b>Bins</b>	We used to have two bins between Horton Arms / 5 Bells and St Michael's Church, we now seem to have one. This may be due to lack of use but I am keeping an eye on their use and will request the	

			second one is reinstated if necessary	
	D	Drains (near and opposite Hermitage)	Resident has reported these to RBWM as they were blocked. They have improved	
	G	Grant Application to Police Property Act Fund	Unfortunately our application for CCTV funding was not successful (100k available, application totalled >800k)	
	H	HPC Website	Report available from Clerk	
	K	<b>Keep Britain Tidy</b>	<b>Great British Spring Clean 22/3 to 23/4 - do we want to register</b>	
	M	<b>Memorial Green</b>	<b>Saturday 16<sup>th</sup> Feb about 4:20pm off-road bikes on the memorial green churning up the grass. Photos of the damage and a short video of the bikes leaving the village sent to PCSO Les, awaiting reply</b>	
	P	<b>Parking in Windsor</b>	<b>New pay &amp; display machines have been installed. You need to have an advantage card less than 2 years old to be able to take advantage of the resident's discount. These can be obtained (with proof of address) from the library in Windsor or borough Leisure Centres. If your card does not work, keep the ticket and RBWM will refund the difference</b>	
	R	RBWM new MD	RBWM have appointed a new Managing Director: Duncan Sharkey started 4 <sup>th</sup> Feb	
	S	<b>Swan Radio</b>	<b>Apologies from the Clerk: Cllrs were invited to the Radio Swan launch party but I mislaid the invitations and hadn't realised it was on 9<sup>th</sup> February</b>	
	T	<b>Trees opposite Horton Gardens</b>	<b>Thames Water's tree surgeons are aiming to trim back the trees on Thames water's side of the road mid spring to early summer 2019</b>	
	B	<b>Neighbourhood Plan and Borough Plan:</b> RBWM have advised that the BP has not been approved as the inspector only works part time. The inspector reports that she is waiting on some answers from RBWM. It would appear this will not be completed before the local elections in May.		
	C	<p><b>Assets of Community Value:</b> the Neighbourhood plan refers to protection of community facilities:</p> <p><i>This policy identifies those built community facilities that will be protected from a change of use that will result in a loss of their community value. Some may already have protection from demolition given they are designated heritage assets but this policy seeks to ensure their community value is sustained. Further, it encourages proposals to enable the facilities to remain viable community facilities, in line with the 2003 Borough Local Plan CF1. Policy NP/BE3 – Community Facilities Development proposals to sustain or extend the existing community use of the following buildings and the development of new facilities will be supported: Horton Parish Sites:</i></p> <ul style="list-style-type: none"> <li><i>i. The Crown Public House</i></li> <li><i>ii. The Horton Arms Public House (previously known as the Five Bells)</i></li> <li><i>iii. Champney Hall</i></li> <li><i>iv. The Queen Mother Reservoir &amp; Datchet Sailing Club</i></li> <li><i>v. The convenience store</i></li> </ul> <p>In view of this the Clerk has been asked to prepare reports to submit these premises to RBWM for consideration for the Register of Community Assets. She has prepared the justification for all but the Queen Mother Reservoir &amp; Datchet Sailing Club as she is not aware of anyone from Horton who uses the facilities. Cllr Patel proposed that the QMR &amp; DSC be removed from the list seconded Cllr Cole. A discussion confirmed that it is unlikely that both the Crown and the Horton Arms / 5 Bells could be considered. Clark asked if any Cllr could assist with finding the answers to the legal questions (owner, occupier, freeholder, leaseholder etc) but no one stepped forward so she will continue to investigate.</p>		BH
	D	<b>Pickins Piece:</b> No report available		
	E	<b>NAG Report:</b> No NAG meeting since last meeting		

F	<b>Phone Box &amp; Defibrillator:</b> update / next step (see September minutes #06D) Clerk has received 3 quotes. 2 for Defibrillator in locked cabinets (appx £1000) and one for a partial donation from BHF at £600 which has to be in an unlocked cabinet. Cllrs discussed whether this was a risk worth taking given the vandalism recently suffered in the village. No decision made, and Clerk was asked to contact Wraysbury, Windsor and Datchet to ask which supplier they used				BH
G	<b>Parish / Borough Charter:</b> This Charter has been created with the intention of resetting the relationship between the Parishes and the Borough. Horton Cllrs have all been sent a copy of this. There were no objections to the Charter, and Cllrs recognise the expectations of all parties to the Charter. Cllr Cole proposed we adopt the Charter. Cllr Bovingdon seconded and signed it on behalf of the Parish Council.				BH
H	<b>Ward Councillors' report</b> (including weight restrictions update) Deferred to next meeting				BH
I	<b>BALC / HALC / NALC updates:</b> Available from <a href="https://tinyurl.com/HPCDrive2019-01">https://tinyurl.com/HPCDrive2019-01</a>				
J	<b>Flood Warden's report / River Thames Scheme report:</b> Flood Warden reported that foliage has been removed from Coppermill Road section of the Colne. The weed beds by Coppermill Road bridge and Mill Pond have not yet been cleared but are scheduled to be done in 2020, along with desilting the river and the Mill Pond (currently flow is 2ft wide rather than the original 12ft wide). Silt bank trees will be plugged in the spring and removed next year.				
K	<b>Municipal (additional) Grave Yard update:</b> No update available				
L	<b>Traveller Local Plan &amp; Parish Community working group:</b> Cllr Crame reported that the deadline had been extended by RBWM as they accepted there had been given a number of errors or omissions. Cllr Crame and Cllr Stickland from DPC are continuing to represent the Parishes in this matter				
M	<b>Parish Elections:</b> Timetable and information. Clerk explained to Councillors that they need to register with RBWM Electoral Services to be included as a potential candidate / Cllr from May 2020. Any questions should be referred to <a href="mailto:Suzanne.Martin@RBWM.gov.uk">Suzanne.Martin@RBWM.gov.uk</a> 01628 682935				ALL
N	<b>Number 10 Bus:</b> Villagers have expressed concerns that the number 10 bus has taken priority over the 305 bus. RBWM Public Transport dept advise that there are no plans to withdraw the 305 service.				
O	<b>Any communications received after the agenda has been published:</b>				
	i	A team of village volunteers were out on Sunday litter picking and tidying the village. The Chair observed how tidy the village looked and asked that the Parish Council's thanks be recorded.			BH
	ii	The ditches either side of Horton Road towards Colnbrook are filled with dead leaves and have trees growing in them - this prevents rainwater flowing away.			
	iii	The ditch alongside Foundry Road is now flowing. Thanks to everyone involved.			BH
	iv	Fowles have helped clear a large amount of fly tipping and other debris from Park Lane. The Chair asked that the Parish Council's thanks be recorded.			BH
	v	Portable CCTV for fly tipping hot spots. RBWM have confirmed this equipment can be made available and have asked for our preferred locations. Clerk had given AJNR carpark and Park Lane as current priorities.			
#07	<b>Other Communications or Consultations:</b>				
A	<b>Meeting Rules:</b> Presented for reoption - Proposed Cllr Coogan seconded Cllr Patel				BH
B	<b>Public Participation:</b> Presented for reoption - Cllr Cole asked that 'operational rules' item (g) have 'totally' removed. This was agreed and the adoption of the amended policy was proposed by Cllr Cole and seconded by Cllr Coogan				BH
A	<b>Any communications received after the agenda has been published:</b> The clerk will inform the Councillors but no discussion or vote will take place until the next meeting				
#08	<b>Financial</b>				
A	<b>Payment of invoices:</b> to receive for approval a list of invoices received				
	<b>Date of Cheq</b>	<b>Payee</b>	<b>Invoice / ref</b>	<b>CQ number</b>	<b>Value</b>
	18-Feb	Garden Designs	2878	300394	£2988.00

	18-Feb	B. Hickley	Feb-19	300395	£637.32	
	18-Feb	HMRC re B&B Hickley	Feb-19	300396	£159.60	
	18-Feb	Garden Designs	2844	300397	£186.00	
	18-Feb	Garden Designs	2704	300398	£1008.00	
	18-Feb	PPL PRS (music Licence)	SIN938801	300399	£142.94	
	18-Feb	B. Hickley	6705V	300400	£68.20	
	18-Feb	Garden Designs	2642	300401	£1075.00	
B	<b>Any receipts:</b> to advise the Councillors of any receipts over and above the precept and the compensating grant - none					
C	<b>Any other Finance items received after the agenda has been published:</b> The Clerk read out an email from Cllr Rayner that although he would absorb the cost of the Christmas tree erection, decoration and removal for Christmas 2019 he may not be able to do so in future. Cllr Cole advised that he thought Horton had the best tree for many villages around, and Cllr Patel asked the RFO to budget for Christmas tree costs in future years.					RFO
#09	<b>Questions from the public:</b> none					
#10	<b>Dates of future meetings:</b> 2018 & 2019, Third Tuesday of each month (other than * as agreed 20/11/18 Item #06 Am)					
	Tuesday 19 <sup>th</sup> March 2019					
	Tuesday 16 <sup>th</sup> April 2019					
	<b>Tuesday 30<sup>th</sup> April 2019: Annual Parish Meeting*</b>					
	<b>Tuesday 14<sup>th</sup> May 2019 Annual Meeting of Parish Council*</b>					
	<del>Tuesday 21<sup>st</sup> May 2019</del> This meeting cancelled and replaced by 14th May due to election rules					
	Tuesday 18 <sup>th</sup> June 2019					
	Tuesday 16 <sup>th</sup> July 2019					
	Tuesday 20 <sup>st</sup> August 2019 (only if required for planning purposes)					
	Tuesday 17 <sup>th</sup> September 2019					
	Tuesday 15 <sup>th</sup> October 2019					
	Tuesday 19 <sup>th</sup> November 2019					
	Tuesday 17 <sup>th</sup> December 2019 (only if required for planning purposes)					

For information (not included as an agenda item)

Newsletters from BALC HALC & NALC are available from the HPC Google Drive.

Website reports and RBWM press releases are available from the clerk.

Agendas and previous minutes are available from the Parish Council Website: [www.hortonparishcouncil.gov.uk](http://www.hortonparishcouncil.gov.uk)

## END OF MINUTES - The meeting finished at 8:38pm

All votes were unanimous unless specified.

\*\* Draft Minutes – not for distribution outside Horton Parish Council until signed by the Chair \*\*

Minutes prepared by Clerk to the Council.

Mrs Benta Hickley, 4B Bells Lane, Horton, SL3 9PW

Note: Personal callers by appointment only.

Email [Clerk@HortonParishCouncil.Gov.uk](mailto:Clerk@HortonParishCouncil.Gov.uk).

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