

# HORTON PARISH COUNCIL

## Annual Parish Meeting Minutes

TUESDAY 14<sup>TH</sup> MAY 2019 at Champney Hall starting at 7:30pm

#01		<p><b>Present, and apologies and declaration of interest:</b> <b>Present:</b> Cllrs Cole, Sinclair Hill, Patel, Coogan, Gibbons, Crame and Bovingdon, and the Clerk and the RFO, and 2 members of the public. <b>Apologies:</b> Outgoing Ward Cllr Rayner</p>
#02		<p><b>Minutes of previous Annual Parish Meeting for approval:</b> These were previously approved at the Parish Council meeting following the previous APM. There was no dissent voiced at this meeting.</p>
#03		<p><b>Matters arising from previous meetings of the Parish Council: (unless addressed in HPC Chair's Annual Report):</b> None</p>
#04	A	<p><b>Annual Report from Horton Parish Council Chair, Cllr Bovingdon: HPC Chair's report 2018 - 2019</b></p> <p>The last 12 months have seen a number of matters discussed: some have seen action, some are due to be actioned and others unfortunately have not come to anything.</p> <p>We have been successful in increasing the visibility of the weight limit signs entering the village and have had apologies from at least two contractors who have been contacted after their vehicles were seen driving through the village.</p> <p>We looked extensively into buying the BT phone box on the corner of Coppermill Road. We had hoped to move it to outside Champney Hall and use it to house a defibrillator but that did not prove practical, so (with financial help from Jayflex and Cappagh) we are arranging for a defibrillator to be mounted on the external wall of Champney Hall. We hope to be able to provide training once it has been installed, but it comes with easy to follow instructions.</p> <p>We have arranged for the streetlamps in the centre of the village to be replaced with Victorian style lanterns and look forward to seeing these when they have been installed.</p> <p>We have been in talks with Thames Water about the trees on the reservoir perimeter that overhang Horton Road (to Colnbrook) and Datchet Road (to Datchet). We are pleased to report that Horton Road trees have now been cut back and Datchet Road trees are due to be cut back soon.</p> <p>Last July we hosted a very enjoyable event to commemorate Mrs Betty Marlow's contribution to the village, where two new flower troughs were dedicated to her memory. Many members of her family were able to attend and were very appreciative of the event being held.</p> <p>We have been in talks with the Borough regarding a proposal to buy land at the rear of St Michael's church to create a Parish Graveyard. Whilst the owners, Cemex, are prepared to discuss the sale of the land, the Borough, whilst being supportive of the plan, are not able to fund the purchase.</p> <p>The volunteer who was maintaining the church grounds has had to retire, and the Parish Council have agreed to part fund the new arrangements</p> <p>There has sadly been a spate of vandalism at Champney hall and the playing fields: the doors were rammed by quadbikes necessitating replacement doors, the padlock to the carpark was vandalised and several trees have been killed through the bark being deliberately stripped or other damage. These acts coincided with residents starting to park on the grass verge outside the playing fields, and the concern was that the parked cars and vans allowed the vandalism to occur without fear of observation. The Champney Hall Management Committee actioned the repairs to the doors and the gate, and the Parish Council arranged for flower beds to be created on the grass verge: these</p>

	<p>prevent parking occurring in future</p> <p>There is an ongoing issue with fly tipping in the village. There are banners up at some of the hot-spots which remind culprits of the potential penalties, and also give the RBWM number to report the problem. This number along with other useful numbers is also permanently available from all three Parish noticeboards.</p> <p>The Remembrance Day Service and the Christmas Tree &amp; Carol Service events were both successful and well attended. Having a live bugler at the Remembrance Service and the Mayor and the Lady Mayoress at the Christmas event were much appreciated. Thank you to the Rayner family who provided the signage for the road closure and the man power and machines to erect the particularly impressive Christmas Tree.</p> <p>The unknown future of the Five Bells / Horton Arms has highlighted how few buildings of community value we have in the village. There is a procedure for parishes to register an interest in significant assets of community value to allow the parish to consider purchasing them if they go on the open market. Details regarding the owner, freeholder and tenants are needed to register the asset. This is being looked into for the 5 Bells / Horton Arms and the Crown Kitchen, and is being submitted for the Convenience Shop.</p> <p>We have installed a dog waste bag dispenser at the Champney Hall bus stop, and have arranged for the borough to install a waste bin along Coppermill Road which will be partnered with another dog waste bag dispenser. Thank you to Jane Williams who keeps the current bag supply topped up.</p> <p>There have been a few TLC days in the village arranged and carried out by villagers, and we would like to thank all who were involved: the results made a huge difference.</p> <p>As Chair, I would also like to thank Cllrs Coogan and McAuley who have stepped down as Parish Councillors, and Cllr Rayner who has stepped down after 13 years as Ward Cllr for the village, as well as the Cllrs who have remained as Councillors or have newly joined the Parish Council. It is recognised that this is a voluntary commitment and all give up a significant amount of time to attend meetings and ensuring their other responsibilities are given full attention. Your involvement is very appreciated.</p> <p>The Chair also thanked Brian and Benta Hickley for their work as Clerk and RFO</p>																
	<p><b>B Annual Report from Horton &amp; Wraysbury Ward Councillor, Cllr C Rayner:</b> Unfortunately Cllr Rayner was not able to attend so there was no Ward Cllr Report</p>																
<p><b>#05</b></p>	<p><b>A To receive the provisional Champney Hall Management Committee Accounts:</b> Presented by Stuart Inger. Income is consistent, mostly from Pumpkins but expenditure has been greater. The hall is now up to date with fire and security regulations (fire alarm system installed and tested at each CHMC meeting) and acoustic panels and CCTV have been installed. This has brought capital down from about£30k to just under £17k. The accounts balance and have been signed off. Copies are available on request from the clerk</p>																
	<p><b>B To receive the provisional Horton Parish Council Accounts:</b> Presented by HPC RFO Brian Hickley. The accounts show that spending more or less equalled expenditure for the last year, and was within £100 of budget.</p> <table border="1" data-bbox="316 1778 1433 2094"> <tr> <td colspan="2">Bank Reconciliation as at 31<sup>st</sup> March 2019</td> </tr> <tr> <td>Current a/c bank balance 31/03/2019</td> <td>45969.39</td> </tr> <tr> <td>Plus outstanding</td> <td>0.00</td> </tr> <tr> <td>Less uncleared items</td> <td>-270.20</td> </tr> <tr> <td>Net balance as at 31/03/2019</td> <td>45699.19</td> </tr> <tr> <td>Agrees Cashbook balance 31/03/2019</td> <td></td> </tr> <tr> <td>Cash Book</td> <td></td> </tr> <tr> <td>Combined opening balance 01/04/2018</td> <td>45792.00</td> </tr> </table>	Bank Reconciliation as at 31 <sup>st</sup> March 2019		Current a/c bank balance 31/03/2019	45969.39	Plus outstanding	0.00	Less uncleared items	-270.20	Net balance as at 31/03/2019	45699.19	Agrees Cashbook balance 31/03/2019		Cash Book		Combined opening balance 01/04/2018	45792.00
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	Cllr Crame asked that the accounts be presented in a different manner, and the details requested are below (as presented on the Annual Governance and Accountability Return)																																		
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<b>#06</b>	<p><b>To receive, for discussion, any matters that electors registered in the parish of Horton may wish to raise (including questions from the public is appropriate. Any questions that cannot be answered at the time will be answered as soon as practical:</b></p> <ul style="list-style-type: none"> <li>• A question was raised about the collection of Green bins. For the 4 collections prior to 14<sup>th</sup> May at least one green bin close to the memorial green had not been collected on the due date, necessitating a call to RBWM and a separate collecting being arranged. On at least one occasion two bins were reported as missed and the replacement collection would only collect one and had to return the following day for the other. Clerk to check with RBWM why this is happening and what can be put in place to make the system work better.[actioned BH 18/5/19]</li> <li>• Residents complimented the village on its appearance. It's looking very nice and attractive: good flowerbeds &amp; generally tidy. The clean-up days were appreciated by the residents who commented that the clean-up volunteers had done a good job and clearly took pride in their village. It was noted that 12 residents had taken part in the last clean-up and hopefully more would get involved next time.</li> </ul>																																		

## END OF MINUTES

The meeting finished at 8:03pm

\*\* Draft Minutes – not for distribution outside Horton Parish Council until signed by the Chair \*\*

Minutes prepared by Clerk to the Council. Mrs Benta Hickley, 4B Bells Lane, Horton, SL3 9PW

Note: Personal callers by appointment only.

Email [Clerk@HortonParishCouncil.Gov.uk](mailto:Clerk@HortonParishCouncil.Gov.uk). Parish Phone 07957 588 277

**Agendas and previous minutes are available from the Parish Council Website:**

[www.hortonparishcouncil.gov.uk](http://www.hortonparishcouncil.gov.uk)