

Horton Parish Council

To: Every Member of the Council for the Parish of Horton.
YOU ARE HEREBY SUMMONED TO ATTEND

A MEETING of the COUNCIL of the Parish of Horton

at 7.30pm to transact the business specified in the agenda set out hereunder: to be held in Champney Hall on

Tuesday 15th October 2019

Dated this the 8th day of October 2019 Benta Hickley, Clerk to the Council.

Agenda

#01		Councillors
	A	Present, and apologies and declaration of interest
	B	(and questions from the public if appropriate):
	C	Cllr Gibbons to sign DPI and C of C forms
#02		Statutory items:
	A	Recording Requests received:
	B	Minutes of previous meetings (1st September) for approval:
	C	Minutes of previous meetings (17th September) for approval:
#03		Matters arising from previous meetings of the Parish Council (unless due to be covered later):
	A	Assets of Community Value: Update if applicable
	B	Parish CCTV: installed and commissioned
	C	Victorian Style Lights (Village green) update: should be installed mid-November
	D	Pavement Parking: Clerk has chased RBWM representative 6/10
	E	Any other matters arising from the previous minutes :
#04		Planning applications and Highways:
	A	Planning Applications received: see appendix
	B	Planning Enforcement Complaints: See appendix
	C	Other planning issues, decisions and appeals: see appendix
	D	Highway Issues (as raised with Cllr Cannon) : see appendix
#05		Chairman's Communications / RBWM Communications:
	A	Village Christmas Tree & Carol event -dates
	B	Mayor's Charity Christmas Wreath making workshop
	C	Mayor's Charity Christmas event (Traditional Christmas dinner)
	D	Wreath for Remembrance Service
	E	Any communications received after the agenda has been published: The Chair will inform the Councillors but no discussion or vote will take place until the next meeting
#06		To receive reports from Borough Councillors, Parish Councillors or Clerk:
	A	Clerk's report:
	B	Ward Councillors' report: Update if applicable
	C	Heathrow Expansion update: Update if applicable
	D	Traveller Local Plan & Parish Community working group, Neighbourhood Plan and Borough Plan: update if applicable
	E	NAG Report: update if applicable
	F	BALC / HALC / NALC updates: Available from https://tinyurl.com/HPCCllrsDrive
	G	Flood Warden's report / River Thames Scheme report: update if applicable
	H	Parish Council Reps: Updates if applicable
	i	Play equipment Rep: Report from Cllr Gibbons (also professional quote)
	ii	Proof reading policies Rep: Cllr to please volunteer for this
	iii	Defibrillator Guardians: Cllrs Gibbons and Coogan and Clerk to report (defib / green light / keypad lock / battery)

	I	<i>Council training</i>
	J	RBWM Bio Diversity
	K	Tree Survey: to consider quote received
	L	Any communications received after the agenda has been published: The clerk will inform the Councillors but no discussion or vote will take place until the next meeting
#07		Other Communications or Consultations:
	A	Remembrance Service
	B	Colne Valley Community Interest Company
	C	Annual review of Clerk's wages & pension
	D	Dates to be set for 2020
	E	Any communications received after the agenda has been published: The clerk will inform the Councillors but no discussion or vote will take place until the next meeting
#08		Financial
	A	Any receipts: to advise the Councillors of any receipts over and above the precept and the compensating grant (Brian, £2000 from Cappagh?)
	B	VAT Update: (Brian, any update on claim 10/9/19?)
	C	Payment of invoices: to receive for approval a list of invoices received
	D	Any other Finance items received after the agenda has been published: The clerk will inform the Councillors but no discussion or vote will take place until the next meeting
#09		Questions from the public: (If appropriate)
#10		Dates of future meetings: 2018 & 2019, Third Tuesday of each month
		Tuesday 15 th October 2019
		Tuesday 19 th November 2019
		Tuesday 17 th December 2019 (only if required for planning purposes)

For information (not included as an agenda item)
 Newsletters from BALC HALC & NALC are available from the HPC Google Drive.
 Website reports and RBWM press releases are available from the clerk.

NOTE Meeting Rules apply - circulated to Members February 2019 and available from the clerk and at Parish Meetings.

I have arranged for this agenda and the previous minutes to be added to the Parish Council Website:

www.hortonparishcouncil.gov.uk

Clerk to the Council: Mrs Benta Hickley, 4B Bells Lane, Horton, SL3 9PW Email Clerk@HortonParishCouncil.Gov.uk.

Parish Phone 07957 588 277

Note: Personal callers by appointment only.

Horton Parish Council

MEETING

Tuesday 17th September 2019

MINUTES

#01	Councillors	
A	<p>Present: Cllrs Gibbons, Coogan, SinclairHill, Patel, Cole and Vice Chair Cllr Crame.</p> <p>Cllr Crame chaired the meeting</p> <p>Apologies: Ward Cllr Cannon and Cllr Bovingdon</p> <p>Declaration of interest: Cllr Cole declared an interested re planning item #04/C/iv</p>	
B	(and questions from the public if appropriate): None	
C	Cllr Gibbons to sign DPI and C of C forms: Cllr Gibbons has taken these and will sign and return them	CG
#02	Statutory items:	
A	Recording Requests received: none so recording was not permitted	
B	Minutes of previous meetings for approval: The minutes from the July meeting were proposed (Cllr Patel) and seconded (Cllr Coogan) and agreed unanimously	BH
#03	Matters arising from previous meetings of the Parish Council (unless due to be covered later):	
A	Monies due from HPC to CHMC: Clerk summarised situation (see minutes ref 2019/07/16/#07/A/i) and explained that the monies had been paid until 2014/15, underpaid in 2015/16 (by £718) and not paid at all in 2016/17, 2017/18. 2018/19 or 2019/20. Totalling £13068 unpaid (including rent due for 2019/20). Cllr Cole asked whether there were sufficient funds. Clerk advised bank currently stood at appx £45000. Proposed (Cllr Cole) and seconded (Cllr Patel) and agreed unanimously. Clerk to ask CHMC to raise an invoice requesting this money	BH
B	Complaint re Champney Close: Clerk has passed RBWM's literature and suggestions to complainant. Radian advise they cannot help.	
C	Assets of Community Value: Still waiting for RBWM CRTB to action convenience store, and clerk to submit application re the Crown	BH BH
D	Parish CCTV: The pole has been installed. Clerk to ask contractor for target date for completion	BH
E	Victorian Style Lights (Village green) update: The poles have been prepared but the lamps have not yet been installed. Clerk to ask contractor for target date for completion	BH
F	<p>Pavement Parking: (Stanwell Road from Milton Close to St Michael's Church) Cllrs are in favour of discussing on-road parking as this will lessen the temptation for people to park on the pavement, and will slow traffic through the village. RBWM appointed Highway Engineers who suggest prevention of all parking in this area, (double white lines (no overtaking) would prevent parking) but this would result in the problem moving to elsewhere in the village as people have to park their cars somewhere. (ie outside the shop and the Crown?) Suggestions are needed so the Council can decide. Permanent parking spaces within the grass area outside Milton Close have been quoted at £8-£10k each.</p> <p>Cllrs also discussed long term parking outside the Crown and the village shop, and commercial parking at Dawn Redwood Close. Cllr Cole advised that Eton have restrictions just for one hour (noon to 1pm) two days a week. This has minimal impact on residents and allows for manageable enforcement. This would need single yellow lines.</p> <p>To be put on next agenda, and a sub-committee called</p>	BH

		Please see Appendix A for Clerk's suggestions re asking residents for their ideas	All
	G	Bells Lane stream issues: Update: the problem may have been caused by a different resident. Clerk to pass the info on to complainant together with a copy of "Living on the edge" (guide to rights and responsibilities of riverside ownership)	BH
		Any other matters arising from the previous minutes :	
#04		Planning applications and Highways:	
	A	Planning Applications received: (details of replies are available on request from Planning Lead or Clerk)	To RBWM by
	i	19/01702: Horton Arms - Consent to retain internal alterations & repairs, first floor rear window, fixed and collapsible bollards and new signage. HPC recommendation (no objection to signage, please could bollards match this existing in village) sent 12/8 (2019/06/18/#06/K Cllr Crame given authority to reply to planning items on behalf HPC in the event of a reply being needed before the next due meeting.)	2 Sep
	ii	19/02092: 6 Coppermill Road – single story side & rear extension including garage. The Cllrs felt that the proposed extension was out of character, too big and should not be extended to the boundary	16 Sep
	iii	19/02095: Little Court – Consent to retain and carry out internal and external alterations HPC recommendation (concerns re parking during and after works) sent 5/8 (2019/06/18/#06/K Cllr Crame given authority to reply to planning items on behalf HPC in the event of a reply being needed before the next due meeting.)	30 Aug
	iv	19/02133: Trevescan – Alterations to existing roof, inc new front and rear dormers, roof-lights, first floor side windows and alteration to fenestration HPC recommendation (concerns re size, roof extn overbearing, overlooking neighbours, limitations on hours of work, adequate parking) sent 14/8 (2019/06/18/#06/K Cllr Crame given authority to reply to planning items on behalf HPC in the event of a reply being needed before the next due meeting.)	4 Sep
	V	19/02180: Mitchell & Sons – Retrospective application re 9 parking spaces. HPC recommendation (re ownership of land query, loss of pavement, no consultation) sent 4/9 (2019/06/18/#06/K Cllr Crame given authority to reply to planning items on behalf HPC in the event of a reply being needed before the next due meeting.) NB complaints lodged on Facebook but nothing recorded at RBWM	11 Sep
	vi	19/02195: Milton Close – 2 x 3 bedroomed dwellings, pergolas, bin storage, boundary treatment, associated parking and landscaping. HPC recommendation (same objections as for previous application) sent 14/8 (2019/06/18/#06/K Cllr Crame given authority to reply to planning items on behalf HPC in the event of a reply being needed before the next due meeting.) Cllr Cole expressed concern that not all neighbours had been advised of the proposals, and of those that had most are tenants so the information has not necessarily been passed on to the owner, and the freeholder has not been advised. Clerk to ask RBWM to comment	9 Sept BH
	vii	19/02324: Land west of Colne Brook: Discharge of conditions. Cllr Crame to get more details from RBWM. Cllr Cole has some information which he will forward to Cllr Crame	JC NC
	viii	19/01945: Brookfield – Listed building consent to retain security PIR lights and CCTV cameras. Cllrs ask that RBWM Planning be advised that the application claims the property is not listed, but it is, that there is already a problematic relationship with close neighbours yet they have not been advised, that the design and access statement is rather contentious with regards to the neighbours – the security lights and CCTV should not impinge on neighbour's property, privacy or sight lines. Other than these items HPC does not have any objections. Proposed (Cllr Cole) and seconded (Cllr Coogan). All in favour	30 Sep JC
	ix	Any other applications received in time to be discussed at the meeting: none	
	B	Planning Enforcement Complaints	
	i	18 Coppermill Road. Cllr Crame chased Planning 26/8, no update yet	

	ii	Westerly: RBWM reply re gate / front boundary wall, balcony, and tree house. The gate appears to have been approved by RBWM but does not meet planning criteria – Cllr Crame to contact planning. The balcony appears to have been removed. And the tree house has been referred to enforcement	JC
	iii	Garage / Cottage adjacent to Stone Frigate: Garage/ cottage, and land between Bells lane and Stone Frigate. BH Chased planning 2/9. Planning have not answered the question regarding bathroom facilities, additionally the “garage” is now referred to on maps as “Tudor Cottage”. Clerk to send info to Cllr Cole.	BH
	iv	158 Coppermill Road: A resident has expressed concern that there are unauthorised cabins in the garden. There is no evidence of this either from the road or from Google Maps	
	v	Any other enforcement issues received in time to be discussed at the meeting: none	
C	Other planning issues, decisions and appeals:		
	i	19/00448: Land West of Colne Brook – refused	
	ii	19/00862: Milton Close – Withdrawn	
	iii	19/01034: Horton Garage – certificate of lawfulness issued	
	iv	19/01089: Little Court – Subdivision permission granted	
	v	19/01124: 141 Coppermill Road – extension permission granted	
	vi	19/01434: Little Court – Listed building consent granted	
	vii	19/01559: Horton Brook Quarry – solar panels consent granted	
	viii	Any other issues, decisions or appeals received in time to be discussed at the meeting: 19/00317: 195 Coppermill Road – extension permission granted	
D	Highway Issues: None		
E	Any other planning items received after agenda is published and before the meeting:		
	i	Horton Municipal Graveyard: Cllr Crame is trying to establish who at Cemex Head Office she should talk to	JC
	ii	Gravel Extraction Ham Island: No longer going ahead	
	iii	CIL payments: No CIL monies due at this time. Please see Appendix B for notes make after a meeting with Chris Joyce (RBWM Infrastructure and CIL Manager)	All
	iv	Municipal Graveyard: Update if appropriate – see (i) above	
#05	Chairman’s Communications / RBWM Communications:		
A	Parish & RBWM meeting: Meeting with senior RBWM staff. Please see Appendix C for Clerk’s notes		All
B	Mayor’s Coffee Morning (for Macmillan Cancer Support) invitation – contact clerk if you want more details		
C	Mayor’s afternoon tea (for Thames Valley Hospice) invitation – contact clerk if you want more details		
D	Police overview & Scrutiny Panel: HPC submitted questions regarding low levels of police of the streets, fly tipping, speeding, HGVs using weight limited roads, and appalling service on the 101 number.		
E	Wraysbury News (December 2019 edition) The editors have asked HPC to contribute some information about the Parish Council. The Clerk advised that she and Cllr Bovingdon would submit an updated version of the report for the APM unless anyone objected. No objections.		BH FB
F	Any communications received after the agenda has been published: The Chair will inform the Councillors but no discussion or vote will take place until the next meeting		
	i	Courtney Busses are changing their timetable. Overall it will be a better service but unfortunately Horton will no longer be covered. However Wraysbury Voluntary Care will generally be able to help if people call 01784 482515. Clerk to add posters to bus stop noticeboard	BH
	ii	RBWM have Announced new schemes for road safety, footpath improvements and flood defences. Schemes include Horton and Wraysbury drains	

		iii	All plastic bags can be used in the food waste caddies. Councillors have been invited to visit the food waste treatment site.	BH
		iv	Advantage cards – can now only be renewed in RBWM libraries. Our local options are Wraysbury Container library and Windsor Library (not Datchet)	
		v	NALC policy consultation re 5G mobile coverage. Clerk to forward to Cllrs Cole and Crame	
#06	To receive reports from Borough Councillors, Parish Councillors or Clerk:			
	A	Clerk's report: Councillors were advised verbally about the items in bold, and were given a copy of the report at the meeting.		
	A	RBWM Aviation Forum	Meeting re concerns re plans for Heathrow. Meeting was held 20/8/19. Please advise clerk if you would like to be contacted by the group re future meetings	
	C	Cappagh	Are raising £2000 cheque for Defibrillator and benches	
	D	Dawn Redwood Close parking	Letter sent to B & K Garage and AKV Motors asking that they don't use DRC for vehicle parking	
	D	Dog Fouling competition	Duncan Dimbleby (Community Warden) reported distribution of the poster stickers, and has been talking to dog owners whilst doing so (all had bags in pockets)	
	D	Dog Poo dispenser	Has been ordered and will be installed in the next few weeks	
	F	Fly-tipping Stanwell road	Has been reported to Slough Borough Council (HIG011959)	
	F	Fly tipping Welley Road	Not RBWM land, no reply from Liquid Leisure. Cemex are looking into who is responsible for clean-up and re-securing of the fence.	
	G	GDPR & Use of personal email addresses	Information Commissioner's Office (ICO) fact sheet. If you use email for HPC issues, and if you email private individuals you need an HPC email address. If you only email the clerk re HPC matters there is no problem.	
	G	GDPR Training	RBWM training (through iHasco) completed by Clerk. Cllrs also have the opportunity to complete the training – please advise clerk if you wish to proceed.	
	M	Mobile Library	Mobile Library has now returned to the village and will be outside Champney Hall every three weeks (8th and 27th October, 19th November and 10th December) from 11:50am to 12:20pm	
	N	NALC vacancies	NALC has opened up the nomination process to it's Larger Council Committee. 4 vacancies – please advise clerk if you would like to receive details.	
	N	NALC survey	They ask that Cllrs complete a survey to give a national picture of Town and Parish Elections in England. Link is https://www.surveymonkey.co.uk/r/GHKRX5J	
	N	NALC & GDPR	NALC report there are too many Freedom of information requests being made to local council who are not resourced to deal with them	
	R	Rubbish collection	General bins at Horton Depot / AJNR remain an issue. Jane Williams and I are advising RBWM each time they are missed.	
	R	Rubbish – new contractors	New contractors start end of September. Small electrical items and batteries will be included, and the crew will be reporting blocked gullies, fly tipping, potholes and broken street lights etc. Bin hangers will be distributed mid-September	
	S	Speeding	Speeding in Coppermill Road – raised with representatives from RBWM. See separate report	
	T	Thames Water	TW have cut back the trees and shrubs that they are responsible for along Horton Gardens. I have asked Cllr Cannon to look into who is responsible for the remainder of that stretch.	
	T	Traffic lights (Sunnymeads bridge)	South to North bias reported 3 times – each time a different fault was found and repaired leaving the lights working OK for just a few days. Now appears to be sorted	
	W	Waste Bin	New waste bin has finally been installed half way along Coppermill Road. The new dog waste bag dispenser will be installed nearby	
	B	Ward Councillors' report: Ward Cllr Larcombe apologised for missing the previous meeting (for medical reasons). He reported that the recent immediate resignation of Cllr Dudley [Leader of RBWM Council] may result in some turmoil, as may the resignation of Jenifer Jackson, Head of Planning. This may also affect the Borough Plan and an extraordinary meeting is planned for October to discuss this. RBWM has decided not to mow grass verges (unless necessary for safety issues). Cllr Larcombe represents Berkshire and other areas as on the Regional Flood and Coastal Committee. The proposed £600m Thames flood relief scheme (protecting Datchet to Teddington: appx 40,000 homes) is part of a six year budget totalling £1.1 billion, but is £240m short of partnership funding. The EA are asking Heathrow		

		to part fund. The works cannot start until all the funding is in place and ring fenced – this may take 4 years: planning enquiry will also be needed. Fly Tipping is a major issue – there have only been 7 prosecutions in the last few years. The Thames Water fly tipping on Horton Road (to Colnbrook) has not been removed and is in fact being added to. Maybe Thames Water should consider installing steel palisade fencing to avoid further problems. There are only two types of watercourse recognised by the EA. Main rivers (as identified on the EA Main River map) are the responsibility of EA, the others are designated ‘Ordinary’ watercourses and are the responsibility of the lead local flood authority (RBWM). The River Colne is designated ‘Main River.’	BH
C		Heathrow Expansion update: Cllr Crame is representing Horton and is working with Datchet and Wraysbury to ensure work isn’t being unnecessarily duplicated.	
D	i	Traveller Local Plan & Parish Community working group: The group have written a comprehensive report (in conjunction with members of the GRT community) and have forwarded it to the BP Inspector’s office. At present the BP is officially on a pause but the inspector is aware of the information	
	ii	Borough Plan: See #06/B and #06/D/i (above)	
	iii	Neighbourhood Plan: This has been approved by the steering group and submitted to RBWM. Once they approve it we will have to hold a referendum to get residents’ approval	
E		NAG Report: See Appendix D	
F		BALC / HALC / NALC updates: Available from https://tinyurl.com/HPCCLrsDrive	
G	i	Flood Warden’s report: Planned works have been delayed. Our Flood Warden is in regular contact with EA	
	ii	River Thames Scheme report: See #06B (above)	
H		Parish Council Reps: Updates if applicable	
	i	Play equipment Rep: Cllr Gibbons reports all seems to be in order. She has reported the missing lining from the rubbish bin to RBWM and will chase for a replacement	
	ii	Proof reading policies Rep: Deferred to next meeting	BH
	iii	Website Rep: Deferred to next meeting	BH
	iv	GDPR Rep (inc training Cllrs): Deferred to next meeting	BH
	v	Defibrillator Guardians: Clerk confirms equipment checked and all in order	
		<i>Weekly: Check the defibrillator is inside the cabinet.</i>	Checked
		<i>Weekly: Check the “green” ready light is on.</i>	Checked
		<i>Monthly: Check pad expiry. (If less than one month order new pads via the defib supplier).</i>	09/2021
		<i>Monthly: The keypad lock may need spraying with WD40 or similar.</i>	Checked
		<i>Monthly: Check the battery is okay.</i>	checked
I		Fly tipping: Still an on-going problem. Since the installation of Portable CCTV equipment in Park Lane there doesn’t seem to have been much problem, but also there have been workmen along the road	
J		Press Release: Wildflowers & biodiversity: Deferred to next meeting	BH
K		Training: To identify training attended and required. Training Policy? Deferred to next meeting	BH
L		<i>Left blank</i>	
M		Tree Survey: to consider quote received: Contractor can’t quote without knowing how many trees. Clerk to ask him to come and estimate: proposed (Cllr Coogan) and seconded (Cllr Patel)	BH
N		Any communications received after the agenda has been published: none	
#07		Other Communications or Consultations:	
A		Remembrance Service: NB this will be on Sunday 10 th November <ul style="list-style-type: none"> Clerk to submit road closure forms to RBWM Clerk to ask Nicky Bouch to please play the Fugal Horn at the service Cllr Cole has offered use of microphone and speakers in the Memorial Green. Clerk 	NC BH BH NC

		to advise Church			BH BH	
	B	Colne Valley Community Interest Company: Have asked for a contribution Clerk to ask what amount they suggest			BH	
	C	Any communications received after the agenda has been published: none				
#08		Financial				
	A	Any receipts: to advise the Councillors of any receipts over and above the precept and the compensating grant - none				
	B	Audit Update: Section 3 of the External Auditor Report and Certificate has been received from the External Auditors. They report states “ <i>On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.</i> ” Proposed (Cllr Cole) and seconded (Cllr Coogan) and in favour. Section 3 to be posted on website and noticeboards together with notice of conclusion of audit				
	C	Payment of invoices: to receive for approval a list of invoices received. Proposed (Cllr Cole) and seconded (Cllr Coogan). Cllr Crame signed the approved list. Cheques signed by Cllrs Patel and SinclairHill.				
		DATE	PAYEE	DETAILS/INV	CHEQ	AMOUNT
		17-Sep	JRB Enterprises	20226	300533	£127.92
		17-Sep	PKF Littlejohn	SB20191265	300534	£240.00
		17-Sep	HMRC	Mth6	300535	£83.80
		17-Sep	B. Hickley	Mth6	300536	£752.98
		17-Sep	HMRC	Mth5	300537	£83.60
		17-Sep	B. Hickley	Mth5	300538	£753.18
		17-Sep	RBWM	IC1891572	300539	£20.00
		17-Sep	Void	error	300540	VOID
		17-Sep	Garden Designs	3082	300541	£54.00
		17-Sep	Garden Designs	3136	300542	£756.00
		17-Sep	Garden Designs	3152	300543	£24.00
	D	Any other Finance items received after the agenda has been published: The clerk will inform the Councillors but no discussion or vote will take place until the next meeting - none				
#09		Questions from the public: none				
#10		Dates of future meetings: 2019, Third Tuesday of each month				
		Tuesday 15 th October 2019				
		Tuesday 19 th November 2019				
		Tuesday 17 th December 2019 (only if required for planning purposes)				

END OF MINUTES

All votes were unanimous unless specified.

** Un-adopted Minutes – these are not deemed to be a record of the meeting until signed by the Chair **

Minutes prepared by Clerk to the Council.

Mrs Benta Hickley, 4B Bells Lane, Horton, SL3 9PW

Note: Personal callers by appointment only.

Email Clerk@HortonParishCouncil.Gov.uk.

Parish Phone 07957 588 277

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Appendix A - Clerk's thoughts re referendum and public consultation on parking and speeding

We will have to hold a referendum for the Neighbourhood Plan. Could we combine this with asking for people's thought about parking on Stanwell Road (Milton Close to St M), and outside the shop and the Crown, and speeding on Stanwell and Coppermill Roads. Targeting people living on these roads will hopefully bring them to the referendum and give them the chance to have their say about parking and speeding. Also – should we invite Neil Walter (RBWM Parking principal) and someone from Radian (who manage the Milton Close properties) to come and have their say either at a HPC meeting or for part of the referendum?

Appendix B - Clerk's notes re meeting with Chris Joyce RBWM Infrastructure and CIL Manager 20th August

CIL is payable if all the following apply

- New build
- Greater than >100sq m
- Retail or residential
- Built for sale or sold in < three years

CIL is charged at £240/sq m (2016 value index linked)

CIL is distributed as follows:

- 5% to RBWM for admin
- 15% to parish if no Neighbourhood Plan
- 25% to Parish if completed Neighbourhood Plan
- Remainder to RBWM - available to parishes through Capital Bid grants etc

If works have a significant negative impact on a parish (ie mineral extraction) Section 106 can be applied. This is a to-be negotiated amount, and can also be applied to commercial works. (We wouldn't get any money for the Mineral extraction or other commercial enterprises. The section 106 has different attributes and if applied might get us direct money from the businesses concerned, but it's not the same as the CIL)

We can help Chris by emailing him with:

- specific cases that we think might apply
- anything being planned >100 sq m
- when works start on approved builds

Appendix C - Clerk's notes re meeting with Tony Carr & David Scott 27th August

Tony is ex-RBWM (traffic and road safety manager) now external advisor

- 7.5T restriction - almost impossible to enforce as they are permitted for access, so police would have to follow vehicles through the village and out the other side all for a £50 fine.
- Coppermill Road - Traffic Islands expensive, no funding. Bump Outs - could be funded through a capital bid, would need public consultation - RBWM has temporary ones that could be deployed for six months during which time we do consultation?.
- Heathrow impact - Acknowledged that we will be the most severely impacted community when Heathrow works start. RBWM is taking two lines of action: 1 to try and prevent the works from happening, and 2 to ensure that Heathrow provides maximum physical protection for the affected villages if it goes ahead.
- Access only? Would it help to make the village access only? (how does this affect Sat Navs? Benta to check with friend who has a lorry sat nav)
- Neil W & Pavement parking: David will chase Neil for his thoughts. There may have to be a public consultation
- SID (Speed indicator devices) - are used three times a year on Coppermill Road. Research shows they lose effectiveness after a few weeks. Some parishes have bought a SID and half a dozen brackets and have it moved every few weeks - apparently it's effective. Cost about £6000 for purchase and £50pw (Simone Surveys?)
- Who does what re road offences?
- Parking is a non-moving traffic offence - RBWM's responsibility
- Speeding is Moving traffic offence - police responsibility
- Weight Restrictions are trading standards responsibility.
- Tony and David will make suggestions

- NP - we thought we were waiting on RBWM but in fact they were waiting on HPC to be more formal in their declaration of acceptance of the inspector's comments. Benta & Janet to resolve
- AJNR - Section 106 bridge. DVS to look into this
- Champney Hall could apply for funding (Community Grants scheme) if planning consent available in time.
- Waste collection issues - residents would prefer a "tick for which bin was missed" reporting system that allows multiple bins to be reported rather than one at a time.
- Compliments: DVS was given names of RBWM staff who had been particularly helpful
- Next meeting: DVS will try and book in a date towards the end of November for the next meeting

Benta's thoughts / actions after the meeting.

- Car SatNav takes a driver through Colnbrook if it's the most direct route, ignoring it being access only. I have asked a lorry driver friend to check his lorry SatNav
- If we have to have a referendum for the NP would that be a good time to hold a public consultation about bump outs or other traffic calming measures? Put the info up in the hall and ask people when they come to vote (don't laugh)
- NAG wanted to buy a hand help SIG a year or so ago, but police then went off the idea of the hand helds ones. We could suggested to WPC and DPC that we share the cost of a fixed-but-moveable one (the £6k plus £50 pm) and have a few brackets in each village so it gets moved around all three - not as much coverage but far less cost.

Appendix D – Clerk's notes re Neighbourhood Action Group meeting 4th September

Crime Report from the Police

	Datchet	Horton	Wraysbury
Theft from motor vehicles	10	2	2
Burglaries	5	4	1

Horton details:

- MVT 2 x suspicious circumstances (people running from cars. No items stolen)
- Burglary: 1 x business, 1 x theft of car from garage, 1 x entry through front window, 1 x entry through rear door.
- No obvious pattern
- Reiterate "Locked car, clear car"

Revisiting Villagers' priorities: Burglary, Fly tipping, Speeding.

- Speeding: I mentioned DVS's suggestion that fixed SID plus 6 brackets could be bought by the three villages (£6k purchase cost plus £50pw).
- Apparently Jeff Pick has put in a bid for a hand held device for the borough – but we thought police had withdrawn approval for hand held – to be looked into

New concern in Wraysbury - Drugs

- Wraysbury is concerned about drugs being sold (three calls made from members of public). Acknowledge that some may be due to assuming a group of cars must be dealing. CCTV is being moved to hopefully better locations. Mostly raised on Facebook? Reiterate "Don't just tell Facebook, tell the police" and "please report anything suspicious"

Scheduled visits to villages e.g. the revived Coffee Morning in the Baptist Church on Wednesdays.

- Planning 2 hours per month in each village.
- Datchet (the Bridge) and Wraysbury (currently village hall, might move to Baptist church).
- Horton – I suggested Tuesday 11:30 ish in church after the service. Not finalised as Colin may be moving the service time.

OTHER VISITS: PCSO Les will try and attend St A's Christmas Tree festival

Overview and Scrutiny Committee Margaret Lenton is on this committee. Will report after meetings

AOB Les running three projects involving the food academy including one at Churchmead.

Margaret is hoping to set up a Wraysbury Junior Parish Council

Dates for future meetings: Suggest quarterly meetings: Provisionally Wednesday 4th December, 7pm at Champney Hall

Planning Appendix 15 October 2019

#04		Planning applications and Highways:
	A	Planning Applications received:
	i	Any other applications received in time to be discussed at the meeting
	B	Planning Enforcement Complaints:
	i	18/50162/ENF: Tudor Cottage (between Stone Frigate & Chesils): BH Chased planning 2/9
	ii	154 Coppermill Road: A resident has expressed concern that there are unauthorised cabins in the garden. Chased planning 6/10
	iii	Any other enforcement issues received in time to be discussed at the meeting
	C	Other Planning issues, decisions and appeals
	i	19/01945 Brookfield House: Listed building and forms completed indicating this.
	ii	Any other issues, decisions or appeals received in time to be discussed at the meeting: CIL (report must go on website)
	D	Highway Issues
	i	Any other Highway matters received in time to be discussed at the meeting:
	E	Any other planning items received after agenda is published and before the meeting:
	i	Horton Municipal Graveyard: Update if appropriate
	ii	Gravel Extraction Ham Island: Update if appropriate
	iii	CIL payments: Update if appropriate
	iv	Municipal Graveyard: Update if appropriate

Please note additional items may be added to this appendix if they are received prior to the Parish Council Meeting.