

Horton Parish Council

To: Every Member of the Council for the Parish of Horton.

YOU ARE HEREBY SUMMONED TO ATTEND

A MEETING of the COUNCIL of the Parish of Horton at 7.30pm to transact the business specified in the agenda set out hereunder: to be held in Champney Hall on

Tuesday 19th June 2018

Dated this the 11th day of June 2018 Benta Hickley, Clerk to the Council.

****Cllrs please contact the clerk if you are due to report on any documentation and need a copy sending to you****

Agenda

#01		Present, and apologies and declaration of interest	
		(and questions from the public if appropriate): Apologies from Cllr Crame	
#02		Recording Requests received	
		Minutes of previous meeting for approval:	
		Cllr Crame has asked that item #04 D, The report mentions potential sites . . . be amended to show the penultimate paragraph as <i>"This report mentions potential sites that have not been included in either the Neighbourhood Plan or the Borough Plan (Broom Farm, Horton Trading Estate, Berkyn Manor Farm, and World of Water at Hythe End), the SFRA report says flood problems can be mitigated on these site."</i>	
#03		Matters arising from previous meetings of the Parish Council (unless due to be covered later):	
	A	Agenda: Cllr Cole has asked for a review of meeting length and agenda items	
	B	Compensating Grant : update from Clerk	
	C	Parking on Village Green:	
	D	Any other matters arising for the previous minutes :	
#04		Planning applications and Highways:	Reply to Planning by
	A	Planning Enforcement Complaints:	
		1	16/02091/Full: construction of balustrade to create roof terrace (16/02091 Withdrawn, but constructed)
		2	18/50065/Enf: Conversion of garage to dwelling
	B	18/01402: redevelopment of garage site (owner & agent invited to meeting)	18/06: Reply period extended to 22/06
	C	18/01500: Replacement Dwelling application (owner & agent invited to meeting)	26 th June
	D	18/01646: Single storey rear extension (owner & agent invited to meeting)	16 th July
	E	18/01462: Single storey front and rear extensions	11 th July
	F	Any other application received after agenda is published and before the meeting: The clerk will inform the Councillors, and request a deferral until the next meeting from RBWM Planning team	
#05		Chairman's Communications (including):	
	A	Any communications received after the agenda has been published: The Chair will inform the Councillors but no discussion or vote will take place until the next meeting	
#06		To receive reports from Borough Councillors, Parish Councillors or Clerk (including):	
	A	Parish Conference: Report from Cllr Cole	
	B	Pickins Piece: Report from Cllr Crame or Rayner	
	C	NAG Report:	
	D	Zurich report re play equipment: Cllr McAuley to comment on report	
	E	EIA Scoping notification – Heathrow:	
	F	Councillors' reports of HPC policies & procedures	
		1	Supplier Questionnaire: Comment from internal auditor Report from Cllr Cole

	2	Risk Assessment:	Comment from internal auditor Report from Cllr Cole
	3	Privacy Policy:	Report from Cllr Coogan and / or SinclairHill
	4	Equality & Diversity:	Report from Cllrs SinclairHill and / or Coogan
	5	Financial Procedures	Report from Cllr Cole
G	Ward Councillors' report:		
H	Clerk's report (Misc items)		
I	Any communications received after the agenda has been published: The clerk will inform the Councillors but no discussion or vote will take place until the next meeting		
#07	Other Communications or Consultations:		
A	GDPR: Summary of current position from Clerk (HPC GDPR register and actions taken including Councillor's liabilities, and ICO subscription paid by DD) and Cllr Cole (other issues)		
B	Community Tensions: Questions from TVP		
C	Joint Emergency Planning Unit		
D	Any communications received after the agenda has been published: The clerk will inform the Councillors but no discussion or vote will take place until the next meeting		
#08	Financial		
A	Payment of invoices: to receive for approval a list of invoices received		
B	Any receipts: to advise the Councillors of any receipts over and above the precept and the compensating grant		
C	Audit Update: Clerk to report, and Internal Auditor's report to be considered for formal adoption (This has been emailed / posted to all Councillors, please can Councillors contact the clerk immediately if they did not receive their copy or have any concerns over the report)		
D	Parish Account: Cllrs Cole and Rayner to propose previous quarters' accounts for adoption (or raise queries with the RFO)		
E	Any other Finance items received after the agenda has been published: The clerk will inform the Councillors but no discussion or vote will take place until the next meeting		
#09	Questions from the public: (If appropriate)		
#10	Dates of future meetings: 2018 & 2019, Third Tuesday of each month		
	Tuesday 19 th June 2018		
	Tuesday 24th July 2018 (moved from Tuesday 17th July)		
	No meeting scheduled for August		
	Tuesday 18 th September 2018		
	Tuesday 16 th October 2018		
	Tuesday 20 th November 2018		
	No meeting scheduled for December 2018		
	Tuesday 15 th January 2019		

For information (not included as an agenda item)

- Newsletters from BALC, Website reports and RBWM press releases are available from the clerk.

NOTE Meeting Rules apply - circulated to Members May 2018 and available from the clerk and at Parish Meetings.

Clerk to the Council: Mrs Benta Hickley, 4B Bells Lane, Horton, SL3 9PW Email Clerk@HortonParishCouncil.Gov.uk.

Parish Phone 07957 588 277

Note: Personal callers by appointment only.

I have arranged for this agenda and the previous minutes to be added to the Parish Council Website:

www.hortonparishcouncil.gov.uk