

Horton Parish Council

To: Every Member of the Council for the Parish of Horton. YOU ARE HEREBY SUMMONED TO ATTEND A MEETING of the COUNCIL of the Parish of Horton at 7.30pm to transact the business specified in the agenda set out hereunder: to be held in Champney Hall on

Tuesday 20th June 2017

*Dated this the 12th day of June 2017 *** Benta Hickley, Clerk to the Council.*

AGENDA

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| 2017/06/ | #01 | Present & apologies & declaration of interest (and questions from the public if appropriate): | |
| | #02 | Minutes of previous meeting for approval: | |
| | #03 | Matters arising from previous meetings of the Parish Council: A. Ongoing matters: // Potential purchase of BT phone box // Road in front of the Crown // Parish Graveyard // Purchase of defibrillator // No updates received for these items B. Rubbish Bin @ Arthur Jacobs' Nature Reserve C. Memorial Green (chains & fences) D. Memorial Green (the tree) E. Japanese Knotweed F. Bollard outside Horton Arms G. Lighting (new street lamps) H. Flood Liaison Group I. HPC Asset register – see 7B J. 17/01247 165 Coppermill Road. K. Landfill at Kingsmead Quarry – invite Cappagh to HPM meeting Wet or dry fill? Matters arising from the Annual Parish Meeting A. Flytipping B. Arthur Jacobs' Nature Reserve & Poyle Poplars - Maintenance C. Coppermill Road – lighting - see 6A D. Coppermill Road – speeding E. Coppermill Road - visible policing F. Coppermill Road - parking on verges see 06C G. Rubbish on NE corner of Sunnymeads Bridge (Cemex?) – question to be clarified | |
| | #04 | Planning applications and Highways: A. 17/01125/DEM . Reply? and 17/01512 28-30 Coppermill Road B. 177 Coppermill Road. Reply? C. 17/01546 74 Coppermill Road D. New premises licence (alcohol) E. Joint minerals & waste plan F. Any applications received after the agenda has been published | |
| | #05 | Chairman's Communications: A. Any communications received after the agenda has been published | |
| | #06 | To receive reports from Borough Councillors: A. Including village maintenance items B. 305 Bus update C. Pickins' Piece D. Coppermill Road: speeding & parking on verges | |
| | #07 | Other Communications or Consultations: A. Register of Community Assets B. HPC Asset Register C. To update Councillors' Declaration of Interest D. Heathrow E. Neighbourhood Plan F. Flower Container / Betty G. Neighbourhood Action Group – update H. Poyle Bus Gate I. Victim Support – request for funding J. Trees at 4 Milton Close K. Parish Conferenc L. Any communications received after the agenda has been published | |
| | #08 | Financial A. Payment of invoices: to receive for approval a list of invoices received: | |

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| | #09 | Questions from the public: | | | | | |
| | #10 | Dates of future meetings: 2017, Third Tuesday of each month | | | | | |
| | | 17th January | 21st February | 21st March | 18th April | 16th May | 20 th June |
| | | 18 th July | NO August meeting | 19 th September | 17 th October | 21 st November | NO December meeting |

NOTE Meeting Rules apply.- circulated to Members - May 2015.

Clerk to the Council. Mrs Benta Hickley, 4B Bells Lane, Horton, SL3 9PW Email Clerk@HortonParishCouncil.Gov.uk.

Note: Personal callers by appointment only. **I have arranged for this agenda and the previous minutes to be added to the Parish Council Website: www.hortonparishcouncil.gov.uk**

Horton Parish Council Meeting

Tuesday 16th May 2017

MINUTES

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| 2017/05/ | #01 | <p>A. Present & apologies & declaration of interest (and questions from the public if appropriate): Present: Cllrs Freda Bovingdon, Richard Tillyer, Janet Crame, Eileen Coogan, Mark McAuley Jillian Sinclair-Hill, Colin Rayner, and Jamie Patel and the clerks, Benta and Brian Hickley. Apologies: Cllr Neil Cole, Questions: None</p> <p>B. To elect a Chairman and Vice Chairman for 2017/2018 Cllr Rayner said what a great job Cllr Bovingdon had done for the last year and he proposed her for Chair if she was prepared to stand again. This was seconded by Cllr Sinclair-Hill. Cllr Bovingdon accepted the nomination but said she could not do her part without the support of all the other Councillors. Cllr Bovingdon proposed Cllr Rayner for Vice Chair. After a brief discussion regarding concerns about other demands on his time this was seconded by Cllr Crame. There were no other proposals and both parties were happy to accept so they were unanimously voted into office.</p> <p>C. To consider any other internal or external appointments. See item #07E</p> | |
| | #02 | <p>Minutes of previous meetings for approval: A. PC meeting of 18th April – Proposed by Cllr Crame, seconded by Cllr McAuley B. AP meeting of 11th April – Proposed by Cllr Crame, seconded by Cllr Coogan</p> | |
| | #03 | <p>Matters arising from previous meetings of the Parish Council:</p> <p>A. Ongoing matters: // Potential purchase of BT phone box // Road in front of the Crown // Parish Graveyard // Purchase of defibrillator // Pickins Piece // No updates received for these items</p> <p>B. Questions re landfill at Cemex site: The Environment Agency are responsible for deciding and checking what waste can be used to fill the site. Cllr Rayner advises that this will (unusually) be a wet fill, but the clerk is still waiting for confirmation from the Planning dept (emailed 02/05, chased 20/5). Members of the public wishing to inspect the site would need to submit a request to the operator. Any concerns or complaints about the waste material being used should contact the Environment Agency on 0800 80 70 60. Any concerns about the lorries turning left (through the village) rather than right should contact the contractors (Cappagh on 020 8947 4000 or CEMEX on 01753 683723) Further information: The planning permission was granted in 1947, this may be amended by the Environment Agency (EA). Each inspection by the EA results in a report – these reports are available on receipt of a Freedom of Information request. The Clerk will invite the waste contactors (Cappagh) to a PC meeting (emailed 18th May).</p> <p>C. Rubbish bin at exit to Arthur Jacob’s Nature Reserve: RBWM Streetcare have been emailed (on 19th & 29th April and 7th and 15th May)</p> <p>D. Champney Hall Insurance: Norris & Fisher Policy #CCP2197554 16/06/16 to 15/06/17, arranged and paid for by Champney Hall Management Committee</p> <p>E. Fencing concerns on Horton Green: Mark of Garden Designs suggested the chains should be reattached with screwed fixings rather than staples, and the posts may need treating. Cllr Patel advised that the chains had been repaired by RBWM on the 16th. The clerk was asked to ask Garden Designs to quote for treating the posts, and for removing the electrics in the tree</p> <p>F. The tree on the green: An email had been received from Alistair Barnes from the RBWM tree team advising that he “found it to be in good health and condition with no significant physiological or bio-mechanical defects. In this instance no pruning is required, however it is foreseeable that some pruning will be required in 2/3 years to ensure highway clearance” The Councillors asked the clerk to reply asking him about the dead branches, and to please confirm what type of tree it is (emailed Alastair 18/05/17)</p> | <p>BH</p> <p>BH</p> <p>BH</p> <p>BH</p> <p>BH</p> |

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| | <p>G. Other items have been added to the agenda below</p> <p>Matters arising from the Annual Parish Meeting: A full report will be made when the clerk has received replies to all enquiries</p> <p>A. Fly tipping – For fly tipping in Slough call Neighbourhood Enforcement on 01753 475111 (RBWM Streetcare emailed 19th April, 15th May)</p> <p>B. Arthur Jacob’s Nature Reserve & Poyle Poplars – maintenance (RBWM trees emailed 27th April and 15th May)</p> <p>C. Coppermill Road – lighting – to be discussed by Parish Council</p> <p>D. Coppermill Road – speeding –For the local speedwatch group search Facebook, Wraysbury Speedwatch, or ask Clerk for contact details for Graham Cribbin and Henry Perez. (Thames Valley Police emailed 27th April & 15th May.)</p> <p>E. Coppermill Road - visible policing Thames Valley Police emailed 27th April & 15th and 20th May</p> <p>F. Coppermill Road - parking on verges – this was discussed at length with a number of potential solutions addressing this point and speeding. This matter will be revisited at the next meeting</p> <p>G. Rubbish on NE corner of Sunnymeads Bridge (Cemex?) – question to be clarified</p> | <p>BH</p> <p>BH</p> <p>CR</p> <p>BH</p> <p>BH</p> <p>BH</p> |
| #04 | <p>Planning applications and Highways:</p> <p>A. 17/00721: 121 Coppermill Road. This application has been refused by the Planning Dept because (a) the proposal is considered to form a disproportionate addition over and above the original dwelling, and (b) the resulting dwelling would form an incongruous and dominant feature amongst its neighbours</p> <p>B. 17/01353: 90 Coppermill Road. Single story rear extension. This revised application is similar to the original but the height has been reduced from 3.5m to 3.03m. It would appear that the neighbours on the main part of Coppermill Road have been consulted but the neighbours living at the rear of the dwelling (that access their properties by way of the single lane track to the north of the 90 Coppermill) have not been consulted. The Councillors envisage that access for labourers and materials will necessitate making an opening from this track into the rear garden and this will have serious repercussions for the rear neighbours. The Councillors would ask that this be reflected in the planning decision and comments. Other than this concern, the Councillors would like the planning team to ensure that there is adequate off street parking provided under the proposals, and to be mindful of the need for appropriate surface water provisions and that rain water to be stored within the confines of the property, not added to the main drains.</p> <p>C. 17/01247 165 Coppermill Road. Hip to gable extension with two dormers and two storey rear extension. The Councillors felt that the proposed extension would be huge and overbearing. Additionally it would be out of character - changing the street scene rather than retaining its character - and the dormer windows will overlook the neighbours, and if permitted would set a precedent. Our Neighbourhood plan states (under POLICY NP/HOU2 - FOOTPRINT, SEPARATION, SCALE & BULK NP/HOU2.1) that ... new development should be similar in footprint, separation, scale, bulk and height to those of the buildings in the surrounding area generally and of neighbouring properties in particular. The Clerk is to ask Cllr Rayner (who took no part in the discussion) that if the officers are minded to approve it he bring it to the planning panel (proposed by Cllr Crame, seconded by Cllr Coogan, carried unanimously). Other than these concerns, the Councillors would like the planning team to ensure that there is adequate off-street parking provided under the proposals, and to be mindful of the need for appropriate surface water provisions and that rain water to be stored within the confines of the property, not added to the main drains. It was also noticed that this application was not able to be acknowledged and validated by the planning team as no fee had been submitted and the Councillors asked why they were being asked to consider an incomplete application.</p> <p>D. 17/01125/DEM: The Councillors wondered why there was no reply to the message sent on 19th April regarding this application and would like notification of further planned or proposed works on this site</p> <p>E. 177 Coppermill Road. Councillors have observed that there are major development works at 177 Coppermill Road, and have asked the planning department whether the current work</p> | <p>BH</p> <p>BH</p> <p>BH</p> <p>BH</p> <p>BH</p> |

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| | meets with its current planning permission (if any) | |
| #05 | <p>Chairman's Communications:</p> <p>A. General Election – the hall has been booked and the paperwork completed. Sam Beldom will open up and close up. The preschool have been advised in writing</p> <p>B. Internal Audit 2015/2016 to be approved and adopted: Some questions were asked of the report, and were answered by Brian Hickley. The report was proposed for approval and adoption by Cllr Crame, and seconded by Cllr Coogan</p> <p>C. Japanese Knotweed. It has been brought to the Parish Council's attention that there is a patch of weeds along Coppermill Road which may be Japanese Knot weed. (this area has been mowed and the debris is now in the ditch) Clerk to raise concerns with RBWM and check with insurers regarding our liability. (emailed trees@rbwm on 15/05, forwarded to Stephen.Anderson on 19/05/17. Emailed Justine at Zurich Insurance 19/05/17 Emailed Mark@GD to check and to check if borough land 19/05)</p> | BH |
| #06 | <p>To receive reports from Borough Councillors:</p> <p>A. Pickins' Piece: information to be circulated to Councillors for next meeting</p> <p>B. Verges and Speeding on Coppermill Road: Neil Walters may be able to give suggestions. Residents will have to be consulted if yellow lines are deemed to be the solution. Speeding could be addressed by road narrowing constructions (this would need consultation with residents, PC approval, and funding). The advantage of cars parked on the road (although not the verges) is that this slows cars down. Bollards could be considered but these need to be of a size and design that there is no possibility of a vehicle or person not seeing them and being damaged or injured. The clerk to ask TVP representative (emailed WindsorEast on 20/05) and RBWM officer (emailed Neil Walter 20/05/17) to attend HPC meeting. Clerk to check with RBWM whether there is a Borough policy regarding cars parked on verges (emailed Traffic@RBWM on 20/05/17). Oxford 'countrified' roads by adding planted islands and trees; preventing cars passing. Chicanes were suggested, and although these create tailbacks would that necessarily be a bad thing? This item will be revisited at the June meeting</p> <p>C. Bollard outside Horton Arms (5 Bells): This was knocked over and the ground has been made good but the lack of bollard has resulted in residents seeing examples of 'undertaking' of the path. Clerk to contact RBWM about replacing the bollard (HighwaysDC@RBWM emailed 20/5)</p> <p>D. Abandoned cars: If you suspect a vehicle has been abandoned and want to check if it has up-to-date tax and MOT visit https://www.gov.uk/check-vehicle-tax. You can report the vehicle online if it's untaxed and you have all the details needed to report it. (https://forms.dft.gov.uk/report-an-untaxed-vehicle/)</p> <p>E. Lighting: All lights are being replaced by LED lights. The Councillors have asked the clerk to ask RBWM if they can be consulted as to the design and character of the lights planned for Horton so we can have lights suitable for a village setting. (Highways and Streetcare @RBWM emailed on 20/05)</p> | <p>BH</p> <p>BH</p> <p>BH</p> <p>BH</p> <p>JP</p> <p>BH</p> |
| #07 | <p>Other Communications or Consultations:</p> <p>A. Neighbourhood Plan: This has not yet been submitted as there are some finishing touches being put to the Character Assessment. There is a group of people that have been working very hard on this, but the General Election has given some extra time as the d has been extended. Cllr Crame has attended a workshop and a meeting regarding this. The Borough Plan (BP) is about to go to 'Regulation 19' (9th June) where there will be a public hearing and then the BP will be approved: the meeting expressed concerns about this as the BP should have come to Neighbourhood Plan groups first and this has not been done. (Horton PC objected in late 2016 that they had not been given sufficient time for consultation). It was agreed that Parishes at the meeting would ask their PCs to pass a proposal to send a letter to RBWM from all the NP groups and Parish Councils regarding concerns that the BP will overrule the NP. Proposed by Cllr Tillyer and seconded by Cllr Bovingdon. The Chair will write to Wraysbury Parish Council asking them to support this initiative. Cllr Crame also has details of a Government Community Development Scheme where funding is available for conversions of derelict properties.</p> <p>B. Memorial to Betty – Clerk has written to suppliers, awaiting prices for flower containers</p> | <p>BH</p> <p>BH</p> |

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| | <p>C. Play Scheme: Booked for 7th August (Wraysbury have 10th & 18th August). Fliers for one day at Horton and Two days at Wraysbury will be available early July</p> <p>D. Flood Liaison Group: No answer from Duncan Parker – Clerk to phone him. <i>UPDATE: Duncan had replied to accept but missed a character in the email address.</i></p> <p>E. Regular inspection of play equipment: Cllr McAuley has agreed to take on this responsibility (the preschool have been asked to let the clerk know if they notice any problems with the equipment in the fenced area)</p> <p>F. HPC Asset Register – Brian to complete as far as possible. Some land is unregistered – PC should make a statutory declaration that they have maintained it for XX years. Land Registry check can be made to check item by item in the village and see who it is registered to. This costs £3. Brian Hickley to investigate</p> <p>G. Neighbourhood Action Group (NAG): The Police are proactively relaunching this initiative, together with others such as women’s self defence. They plan to leaflet all vulnerable residents, and the chemists have agreed to deliver these leaflets when they deliver prescriptions. Neighbourhood Watch (NW) – the NW officer will pass information to the Parish Council co-ordinator who will pass info on to a volunteer in each road for them to notify residents. We need to relaunch this in Horton with leaflets and a public meeting. It was agreed we should aim for a meeting in October.</p> <p>H. Poyle Bus Gate: The Clerk received an email from TfS at Slough advising that “Following the public consultation in Autumn 2016, Slough Borough Council have been reviewing responses to the consultation as well as considering further options for the scheme. It has been decided ... that the scheme should go to a second consultation period where three options for the scheme will be presented. ... On 12 June the website www.slough.gov.uk/poyleroad will be updated with further information on options, designs, and information on how to have your say in the next round of consultation.” The consultation will be from 12/06 to 07/07</p> | BH | | | | |
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| | | BH | | | | |
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| #08 | Financial A. Payment of invoices: to receive for approval a list of invoices received: | | | | | |
| #09 | Questions from the public: none | | | | | |
| #10 | Dates of future meetings: 2017, Third Tuesday of each month | | | | | |
| | 17 th January | 21 st February | 21 st March | 18 th April | 16 th May | 20 th June |
| | 18 th July | NO August meeting | 19 th September | 17 th October | 21 st November | NO December meeting |

The meeting closed at 9:10pm Minutes are subject to amendment until signed by the Chair

Invoices presented for payment

| Cheque # | Payee | Invoice/Desc | Budget | Nett | VAT | Cheq £ |
|----------|----------------|-------------------------------------|--------|--------|--------|--------|
| 300302 | Mh-p Internet | Domain Renewal | | 56.00 | 11.20 | 67.20 |
| 300301 | Garden Designs | Routine. Inv 2032 | Greens | 510.00 | 102.00 | 612.00 |
| 300303 | Garden Designs | Routine. Inv 2062 | Greens | 222.50 | 44.50 | 269.00 |
| 300304 | Benta Hickley | Wages to 13/05/17 | | 189.63 | | 189.63 |
| 300306 | Jane Clemance | Wages re Horton hours in March 2017 | | 41.86 | | 41.86 |
| 300305 | Brian Hickley | Wages to 13/05/17 | | 189.63 | | 189.63 |

Emailed to Gurpreet Soki and Edward Chandler and hand delivered to Paul Shine as well as usual Parish Councillors' distribution.