

# Horton Parish Council

To: Every Member of the Council for the Parish of Horton. YOU ARE HEREBY SUMMONED TO ATTEND A MEETING of the COUNCIL of the Parish of Horton at 7.30pm to transact the business specified in the agenda set out hereunder: to be held in Champney Hall on

## Tuesday 18<sup>th</sup> April 2017

*Dated this the 9<sup>th</sup> April 2017 Benta Hickley, Clerk to the Council.*

### Agenda

2017/04/	#01	<b>Present &amp; apologies &amp; declaration of interest (and brief questions from the public if appropriate):</b>																																							
	#02	<b>Minutes of previous meeting for approval:</b>																																							
	#03	<b>Matters arising from previous meetings of the Parish Council:</b>																																							
		<ul style="list-style-type: none"> <li>Ongoing matters: The tree on the green // Potential purchase of BT phone box // 305 Bus // Memorial to Betty // Parish Graveyard // Purchase of defibrillator //</li> <li>Questions from the public (to discuss provision for)</li> <li>Cllr Mark McAuley's Declaration of Interest</li> <li>Neighbourhood Plan (inc letter of apology to H&amp;WNP Steering Group)</li> <li>Play Scheme 2017</li> <li>Areas of Responsibility – flood concerns / Flood Liaison Group</li> <li>Road in front of the Crown / Horton Green</li> </ul>																																							
	#04	<b>Planning applications and Highways:</b>																																							
		<ul style="list-style-type: none"> <li>Update re application for MOT testing building at Horton Garage, Datchet Rd</li> <li>Any received after publication of agenda and before the meeting</li> </ul>																																							
	#05	<b>Chairman's Communications:</b>																																							
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	#06	<b>To receive reports from Borough Councillors:</b>																																							
		<ul style="list-style-type: none"> <li>Including village maintenance items</li> <li>Pickins Piece</li> </ul>																																							
	#07	<b>Other Communications or Consultations:</b>																																							
		<ul style="list-style-type: none"> <li>Parish Insurance renewal</li> <li>Window Flowers</li> <li>Flood Lead</li> </ul>																																							
	#08	<b>Financial</b>																																							
	<ul style="list-style-type: none"> <li>Payment of invoices: to receive for approval a list of invoices received:</li> </ul> <table border="1"> <thead> <tr> <th>Cheque #</th> <th>Payee</th> <th>Invoice/Desc</th> <th>Budget</th> <th>Nett</th> <th>VAT</th> <th>Cheq £</th> </tr> </thead> <tbody> <tr> <td></td> <td>B&amp;B Hickley</td> <td>Wages to 13/04/17</td> <td>Admin</td> <td>379.27</td> <td></td> <td>379.27</td> </tr> <tr> <td>300455</td> <td>B&amp;B Hickley</td> <td>Misc Expenses (Non VAT items - office prov &amp; mileage &amp; non VAT stationery)</td> <td>Admin</td> <td>334.89</td> <td></td> <td>334.89</td> </tr> <tr> <td>300454</td> <td>B Hickley</td> <td>Expenses (VAT items- doggie bags &amp; stationery)</td> <td>Admin</td> <td>62.82</td> <td>12.57</td> <td>75.39</td> </tr> <tr> <td>300453</td> <td>Garden Designs</td> <td>2011/routine</td> <td>Greens</td> <td>177.5</td> <td>35.5</td> <td>213.00</td> </tr> </tbody> </table> <ul style="list-style-type: none"> <li>And other invoices received before the next meeting</li> <li>Discuss signatories</li> </ul>						Cheque #	Payee	Invoice/Desc	Budget	Nett	VAT	Cheq £		B&B Hickley	Wages to 13/04/17	Admin	379.27		379.27	300455	B&B Hickley	Misc Expenses (Non VAT items - office prov & mileage & non VAT stationery)	Admin	334.89		334.89	300454	B Hickley	Expenses (VAT items- doggie bags & stationery)	Admin	62.82	12.57	75.39	300453	Garden Designs	2011/routine	Greens	177.5	35.5	213.00
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#09	<b>Questions from the public:</b>																																								
#10	<b>Dates of future meetings:</b> 2017, Third Tuesday of each month. 7:30pm - Champney Hall NB: ADDITIONAL MEETING: Annual Parish Meeting Tuesday 11 <sup>th</sup> April																																								
	<del>17<sup>th</sup> January</del>	<del>21<sup>st</sup> February</del>	<del>21<sup>st</sup> March</del>	18 <sup>th</sup> April	16 <sup>th</sup> May	20 <sup>th</sup> June																																			
	18 <sup>th</sup> July	NO August meeting	19 <sup>th</sup> September	17 <sup>th</sup> October	21 <sup>st</sup> November	NO December meeting																																			

NOTE Meeting Rules apply.- circulated to Members - May 2015.

Clerk to the Council. Mrs Benta Hickley, 4B Bells Lane, Horton, SL3 9PW Email [Clerk@HortonParishCouncil.Gov.uk](mailto:Clerk@HortonParishCouncil.Gov.uk).

Note: Personal callers by appointment only. **I have arranged for this agenda and the previous minutes to be added to the Parish Council Website: [www.hortonparishcouncil.gov.uk](http://www.hortonparishcouncil.gov.uk)**

# Horton Parish Council

## Minutes of the

COUNCIL of the Parish of Horton held in Champney Hall on

**Tuesday 21<sup>st</sup> March 2017 at 7.30pm**

#01	<p><b>Present &amp; apologies &amp; declarations of interest:</b></p> <ul style="list-style-type: none"> <li>• <b>Present:</b> Cllrs F Bovingdon, R Tillyer, N Cole, J Crame, E Coogan, M McAuley, J Sinclair-Hill, C Rayner and the clerk. One member of the public (E Larcombe)</li> <li>• <b>Apologies:</b> Cllr J Patel</li> <li>• <b>Declaration of Interest:</b> None</li> </ul>	
	<p><b>The meeting was suspended to allow Mr E Larcombe to speak on the Neighbourhood Plan at the request of Cllr J Crame.</b> Proposed by Cllr C Rayner, seconded by Cllr J Crame and voted for unanimously.</p>	
#02	<p><b>Minutes of the previous meeting for approval:</b> The minutes of the meeting held on 21<sup>st</sup> February 2017 were agreed and signed as correct. The minutes of the extra meeting held on 7<sup>th</sup> March 2017 were, after a minor alteration, (07 Paragraph 2 'woolly' changed to 'xxxxxxx' agreed and signed as correct. )</p>	BH
2017/03/	<p><b>#03 Matters arising from previous meetings of the Parish Council:</b></p> <ul style="list-style-type: none"> <li>• <b>The tree on the Green:</b> Awaiting a report from RBWM with regard to the tree size and cut back query.</li> <li>• <b>Potential Purchase of BT Phone Box:</b> Still awaiting response from BT, chased on 8/3/17.</li> <li>• <b>Planning (Horton Garage):</b> Following the Extra Meeting on 7<sup>th</sup> March the plans were approved by the Parish Council but requested that a number of conditions be included in any Borough Approval.</li> <li>• <b>Pickens Place:</b> To be discussed at the next meeting.</li> <li>• <b>305 Bus Route:</b> Cllr C Rayner reported that both Slough and Surrey have withdrawn their funding. Following a petition of over 1000 residents, which Cllr Rayner took to Full Council, the RBWM has agreed to continue subsidising the Bus route until 31 August to allow time for a solution to the problem to be sought. The Borough is liaising with Slough over funding. Cllr Rayner is investigating the legalities of a possible Parish Council subsidy.</li> <li>• <b>Website (contact info)</b> – contact details for Cllr M McAuley are still required along with a completed declaration of interests form.</li> <li>• <b>Website (content)</b> – a reply to the questions asked of the web provider has been received, councillors were advised and Cllr N Cole stated that he would take over the editorial control of the Parish web page.</li> <li>• <b>Memorial To Betty:</b> A suitable memorial is yet to be decided upon.</li> <li>• <b>The second signatory on last month's cheques:</b> Cllr J Sinclair-Hill.</li> <li>• <b>The Neighbourhood Plan:</b>  <i>Cllr Colin Rayner declared an interest in that he is a Trustee of a trust and that trusts land agents sent comments to the Neighbourhood Plan.</i>  Cllr Crame reported that at a meeting of the steering Group on Thursday 16<sup>th</sup> March that she and Cllr Coogan requested that four additions are made to the plan as agreed at the Extra meeting of Horton PC on 7<sup>th</sup> March. At a meeting of Wraysbury Parish Council three of the four amendments were agreed too. Cllr Crame felt that Wraysbury PC could not force the Steering Group to change the agreed amendments without the approval of the Steering Group. Cllr Crame stated that Horton is a permitted development area within the Green Belt and there will be additional pressure on Horton as a result of the Heathrow Expansion, as well as precedents</li> </ul>	M McA

	<p>already set by the proposed Borough Plan stated developments. There needs to be something in our plan to help with this.</p> <p>Cllr Crame went on to advise that;</p> <ol style="list-style-type: none"> <li>1. She had asked for information from Mr J Slater regarding future planning in Horton (and Wraysbury) and hasn't yet received a response.</li> <li>2. Mr F Parsons has not yet been able to send me the electronic copy of John's response to the initial comments from Horton (but thanks to Ms D Funnell for the scanned copy).</li> <li>3. A response from Cllr M Lenton and Mr F Parsons has not yet been received regarding a request not to change the agreed wording of the Development Brief policy.</li> <li>4. She had written to Mr J Slater to explain the wording which was agreed at the Steering Group meeting; and sent him copies of the relevant excerpts and Development Brief. Neither comment nor reply to that email has as yet been received.</li> </ol> <p>Cllr Crame considered that the Neighbourhood Plan was the result of much valuable and good work and felt it so important to the future of both Villages that it would be criminal to force it into formal submission to the Borough at this stage. She stated that she was not trying to over-turn anything, simply to pause and ensure that the Plan will be a really effective tool for those responsible for planning in both Villages. A written apology is to be sent to the Steering Group for the delays which Horton PC have caused partially due to changes made by the Borough which will inevitably have a big impact on Horton.</p> <p>Horton PC unanimously supported the Plan however Cllr Crame's request to postpone the approval of the Neighbourhood Plan pending further discussions with the Steering Group was proposed by Cllr N Cole, seconded by Cllr M McAuley and voted for unanimously.</p>	BH
#04	<p><b>Planning applications and Highways:</b></p> <ul style="list-style-type: none"> <li>• <b>121 Coppermill Road</b> - 17/00721 FULL – Single Storey front and rear extension, raising of overall roof to form habitable accommodation in roof space. <b>Objection on the grounds of overdevelopment and being out of character with the area.</b></li> <li>• <b>90 Coppermill Road</b> – 17/00613 PDX – Single storey rear extension no greater than 8m depth, 3,5m high and an eaves height of 2.65m. <b>The Parish Council wish to make the following comment;</b> this is felt to be overdevelopment and there are concerns over the proposed development impeding access to properties 88 to 82 Coppermill Road. Furthermore an inspection of the current out buildings is requested as although application 07/03120 was withdrawn there appears to be an out building on the site.</li> </ul>	JC  JC
#05	<p><b>Chairman's Communications:</b></p> <p>Cllr F Bovingdon asked if any correspondence had been received with regard to the summer play scheme. The clerk advised that none had been received</p>	
#06	<p><b>To Receive reports from Borough Council:</b></p> <p>Cllr C Rayner advised that he had received notification of the Boroughs intention to extend the double yellow lines on both sides of the road between Datchet and the Wraysbury roundabout and had not recorded any objections.</p>	

#07	<p><b>Other Communications or Consultations:</b></p> <ul style="list-style-type: none"> <li>• <b>Councillors area of responsibility</b> – Cllr N Cole volunteered to become the web site manager and Cllr J Crame is to become the Lead Member for Planning.</li> <li>• <b>The Annual Parish Meeting</b> – It was agreed that the meeting will be held on Tuesday 11<sup>th</sup> April at 7.30pm. It was suggested that a leaflet drop should be considered to encourage attendance by the public.</li> <li>• <b>Clerks Meeting</b> – Mrs Hickley attended the Parish Conference where there were several presentations made by other parishes as well as informative discussions on the Devolution of Services and the Infrastructure Development Plan. Details were also given of the Parish Conference Hot Line to assist with communication between Parishes and the Borough.</li> <li>• <b>BALC</b> – A list of training courses provided by BALC was distributed to Councillors. Councillors were asked to email the Clerk should they be interested in attending.</li> <li>• <b>Adults &amp; Children’s Services Partnership Update</b> – a copy can be requested from the Clerk.</li> <li>• <b>Colne Valley Park Annual Forum:</b> Details of the meeting that took place on 27<sup>th</sup> February are available from the Clerk.</li> <li>• <b>Extension of 30mph area</b> – A letter was received from Mrs J Jenkins stating that motorists were not aware of the new speed limit and requested that more prominent signage be installed. Cllr Mrs F Bovingdon stated that it would take time for the new limit to be recognised by all and the situation would be monitored.</li> </ul>	<p>NC</p> <p>All</p> <p>BH</p>																														
#08	<p><b>Finances</b></p> <p>The following payments were approved and signed accordingly.</p> <table border="1" data-bbox="284 1014 1390 1184"> <thead> <tr> <th>Cheq No</th> <th>Payee</th> <th>Budget</th> <th>Nett</th> <th>Vat</th> <th>Gross</th> </tr> </thead> <tbody> <tr> <td>300450</td> <td>B &amp; B Hickley</td> <td>Admin</td> <td>379.27</td> <td></td> <td>379.27</td> </tr> <tr> <td>300451</td> <td>HMRC</td> <td>PAYE</td> <td>284.40</td> <td></td> <td>284.40</td> </tr> <tr> <td>300452</td> <td>Mh-p Internet Ltd</td> <td>Web Site</td> <td>90.00</td> <td>18.00</td> <td>108.00</td> </tr> <tr> <td><b>Total</b></td> <td></td> <td></td> <td><b>753.67</b></td> <td><b>18.00</b></td> <td><b>771.67</b></td> </tr> </tbody> </table> <p>Cllrs J Crame, N Cole and M McAuley left the meeting and took no further part.</p>	Cheq No	Payee	Budget	Nett	Vat	Gross	300450	B & B Hickley	Admin	379.27		379.27	300451	HMRC	PAYE	284.40		284.40	300452	Mh-p Internet Ltd	Web Site	90.00	18.00	108.00	<b>Total</b>			<b>753.67</b>	<b>18.00</b>	<b>771.67</b>	
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#09	<p><b>Questions from the Public:</b></p> <p>Mr Ewan Larcombe Parish Councillor for Datchet and Wraysbury advised the Councillors that 350 new homes were planned to be built in Datchet. He also advised that the River Thames Scheme is still progress at considerable cost. He requested that the Clerk forward a copy of the River Thames Scheme Berkshire Discussion Group Workshop Word for Word and Summary Reports to all Horton Councillors.</p> <p>Mr Larcombe requested that should a vacancy become available on Horton parish Council he would like to be considered.</p>																															
#10	<p><b>Dates of future Meetings:</b></p> <table border="1" data-bbox="272 1677 1402 1803"> <tbody> <tr> <td><b>APM: 11<sup>th</sup> April</b> (Annual Parish Meeting)</td> <td>18<sup>th</sup> April</td> <td>16<sup>th</sup> May (Annual Parish Council Meeting)</td> <td>20<sup>th</sup> June</td> <td>18<sup>th</sup> July</td> </tr> <tr> <td>August – no meeting</td> <td>19<sup>th</sup> September</td> <td>17<sup>th</sup> October</td> <td>21<sup>st</sup> November</td> <td>December – no meeting</td> </tr> </tbody> </table>	<b>APM: 11<sup>th</sup> April</b> (Annual Parish Meeting)	18 <sup>th</sup> April	16 <sup>th</sup> May (Annual Parish Council Meeting)	20 <sup>th</sup> June	18 <sup>th</sup> July	August – no meeting	19 <sup>th</sup> September	17 <sup>th</sup> October	21 <sup>st</sup> November	December – no meeting																					
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*Draft minutes are subject to amendment until signed by the chair*

Chairman

Date